

# Parbold Parish Council

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## MINUTES

**Minutes of the meeting of the Parish Council held at 7.30pm on Friday 6th January 2023 in Parbold Village Hall, The Common, WN8 7DL**

Present: Cllr Arnold, Cllr Bithell, Cllr Blake, Cllr Butts, Cllr Long, Cllr Schaffel, Cllr Holland, Cllr Stopford, Cllr Gill

No members of the public in attendance.

### **1. To record apologies for absence**

Apologies were accepted from Cllr Carruthers.

### **2. To receive declarations of interest**

None declared

### **3. Public Participation:**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

No public participation.

### **4. To ratify as a correct record the minutes of the meeting held 2<sup>nd</sup> December 2022**

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

## 5. To ratify accounts and authorise payment of accounts presented

231122	Wrightington Windows	BACS	£20.00
131122	Vision Link telemetry flood detection	D/D	£24.00
151122	O2 - CCTV	D/D	£23.60
151222	Brian Arnold – projector lamp	BACS	£138.97
211222	Clerk’s expenses – ink cartridges	BACS	£31.60
231222	Laurence Davis - Bramble Way tidy up	BACS	£180.00
281222	B Joule salary	S/O	£794.68
281222	HMRC tax/NI payment	S/O	£680.94

Signatories – please note that following authorisation at this meeting the requests for BACS payment will mirror this list.

N.B. The PCA are not charging for room hire on 15<sup>th</sup> November and 2<sup>nd</sup> December as previously recorded in the Minutes. Also, the amount of the Glasdon payment shown in the previous Minutes may be subject to change.

## 6. To note Planning and Planning Applications

Application Number: 2022/1241/FUL

Proposal: Loft conversion with dormer to rear

Location: 4 Mill Leat Mews, Parbold, Wigan, Lancashire, WN8 7NH

Comments: No objection to this proposal

Application Number: 2022/1261/FUL

Proposal: Construction of a single storey dwelling

Location: Land Adjacent To 76A, The Common, Parbold, Lancashire WN8

Comments: This application has changed very little from the previous application, to which the Parish Council objected. The Inspector dismissed the most recent appeal because the proposal would in effect have harmed the Conservation Area by intensifying built development in an area characterised

by spacious surroundings of distinguished large dwellings of originality in style. The current Applicant has failed to demonstrate that the circumstances have materially changed. Therefore the Parish Council once again object, for the same reasons.

Application Number: 2022/1290/FUL

Proposal: Single storey rear extension. Alterations to front central entrance to increase the size of the first floor extension.

Location: Oaklea, 7 Brandreth Delph, Parbold, Wigan, Lancashire, WN8 7AQ

Comments: No objection to this proposal.

## **7. To decide upon Capital Grant Funding allocation**

Applications are now invited for WLBC capital grant funding for 2023-4. Following discussions about potential suitable projects for this funding it was resolved to obtain a quote to renovate the area around the leachate tank off Bramble Way. If this seems a viable project an application will be submitted to WLBC by the closing date of 4<sup>th</sup> February 2023.

## **8. Village issues**

- **To discuss the replacement of the seesaw on Burnside play area**  
Quotes are being sought for a replacement standard seesaw but there doesn't appear to be many options available. It was agreed that the Clerk will make further enquiries and meet a Playground equipment representative later this month, in order to scope out a replacement and report back to the next meeting.

## **9. To review the following documents**

- **Publication scheme** – this item has been withdrawn from the Agenda by request of the Clerk.
- **Parish Council Risk Management Policy/Register.** After discussion it was resolved that the document is not now fit for purpose; it was felt that the document does not adequately demonstrate the correlation between risk, impact and likelihood. Also, there needs to be a measure of mitigation that relates to the risk. An updated document will be

prepared for submission to Councillors for discussion at the next meeting.

## **10. Alder Lane issues**

- **To discuss the condition of the path from Bramble Way car park to Chapel Meadow**

It has now been determined that as the PC lease the land shown on the attached document it has responsibility for the fencing alongside the canal and around the pit. It was resolved to replace the fencing around the pit but that the canal side of the path did not require a fence. Several options for renovations to the path were discussed and although it was agreed that the path needed repair any decision may depend upon the research into the capital grant bid detailed in section 7 of these Minutes.

## **11. Update on the land adjacent to The Heys**

- **Proposal for schoolchildren to be involved in the planting and ongoing care of the garden**

Although there has been interest from both of Parbold's primary schools it was agreed that in this instance the location and size of the area to be developed might not be suitable for schoolchildren to become involved. The Parish Council was pleased by the interest, however, and will look to involve local schoolchildren in any other suitable project.

## **12. Update on Councillor raised issues:-**

- **Repairs to the car park in front of The Common parade of shops**

The tendering process is now in the hands of the consultants previously used by the PC and further details are awaited. Once the tender details are prepared they will be submitted to the Parish Council for agreement prior to advertisement. Progress will be reported to the next meeting.

## **13. Clerk's Report**

The report was duly noted.

#### **14. Councillors' agenda items for future meetings**

- Following a discussion about news of a recent closure to a local outdoor amenity it was suggested that a financial review of the Parish Council's open areas may be beneficial - in particular, the running costs of the playing fields at Alder lane.
- The CCTV system at Bramble Way car park requires some attention. Cllrs Arnold and Stopford volunteered to undertake this work to upgrade and improve the system.
- As the Parbold Flood Group has been disbanded there was a question of how the Parish Council can support local residents in the event of flooding. It was pointed out that prevention of flooding is the priority and Cllr Stopford agreed to prepare a document showing the history of this issue and what steps are required to mitigate the problem.
- Cllr Blake informed the council that at the next Dalton Parish Council meeting on 16<sup>th</sup> January at St Michael's school, Dalton, there will be a discussion regarding an application by Freedom Camping Club to licence a field for use by caravanners and campers. Although this does not fall within the Parish it may be of interest to the community.
- It was noted that there appears to be little movement with the renting of the properties within the old RBS building and an update on the situation would be helpful. Likewise the building at the old Railway hotel site appears to have slowed but this may be due to the recent adverse weather.

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda.**

There being no other business the Chairman closed the meeting at 2055hrs.

Chairman.....

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Chairman

6<sup>th</sup> January 2023

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