

**Minutes of the Meeting of Parbold Parish Council at 7.30 pm on Friday 3rd June 2016
in Parbold Women's Institute Hall, The Common, Parbold, WN8 7HA**

Present: Cllr Bithell (Vice Chairman), Cllr Bailey, Cllr Blake, Cllr Holland, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Arnold, Cllr Butts, Cllr Murrin-Bailey, Cllr Schaffel, Cllr Stewart.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 6th May 2016

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Item 14 was brought forward for open discussion with members of the public present, Tim Cornah, Parbold Youth Club & Coffee Etc and local author Joel Cornah.

It was explained that the Community Cafe is now run completely by the young people themselves. There may be scope to explore using part of the cafe building for a library service, there are volunteers offering to work in return for experience and training in librarianship. Another suggestion was that if the building can be secured for community use, the young people might supply the volunteer force to staff it.

The community body concerned may work independently from the Parish Council but with overseeing if the structure of a local government system was required.

LCC will be asked who are they prepared to transfer the facility to? It will be necessary to organise a financial plan to keep it maintained. LCC will be asked what the current operating and long term costs are on that building.

A team of people would have to get together to decide something feasible - perhaps, only do children's books, but will find adult books,. Half the space could then be let to pay the maintenance costs and rates. It is imagined accountancy companies, lawyers or the like might work here and they would pay the business rates and free half a building for community use centred around a library or a community cafe.

It may also be possible to register the building as a community asset under the Communities Act so that the community has a say in its future use. However, there is probably no need to do this.

The current consultation on "Where LCC deliver their services" will be responded to by individuals as well as a parish council response.

5. To hear update from Flood Action Group

Cllr Wess explained that the flood group had submitted application to become affiliated with the National Flood Forum and is currently awaiting response. She will continue to keep the Parish Council informed. The Chairman repeated that the Parish Council is keen to support the project and hear if here are direct issues that Councillors can help with.

6. To ratify accounts and authorise payment of accounts presented

200516	Info Commissioner	Data registration fee	s.o.	£35.00
300515	E A Broad	Salary (May 2016)	s.o.	£735.43
030616	B Rawsthorne	Grass cutting contract - May	258	£530.00
030616	S Jones	Internal audit fee	2587	£150.00
030616	E A Broad	Salary adjustment - if agreed	2588	£12.50
030616	Post Office Counters	NI payments for 3 months	2589	£48.76
030616	Parbold WI	Room hire for 030616	2590	£30.00
030616	Parbold WI	Room hire for 240516	2591	£12.00

The accounts were ratified and authorised for payment.

7. To note Planning and Planning Applications

Ref. No: 2016/0454/FUL

Location: Lancaster Barn, Lancaster Lane, Parbold, Wigan, Lancashire WN8 7AA
Proposal: Conversion of a 4 bedroom detached house into 2 x 3 bedroom semi detached house.

Parish Council Response: Parbold Parish Council objects to this proposal. The property is visually exposed so alteration will affect visual amenity and may alter area characteristics. This proposal would be an intensification of use of the plot and in particular the access as traffic movements in and out would multiply.

Ref No: 2016/0488/FUL

Location: 91 Brandreth Drive Parbold Wigan Lancashire WN8 7HD
Proposal: Single storey extension to kitchen and dining room

Parish Council Response: Parbold Parish Council has no objections to this proposal but would point out that the property abuts the Lancaster Lane Conservation area, so any development should not adversely impact upon that area. Also it is topographically higher

than other properties liable to occasional flooding, so a sustainable drainage system should accompany any development here.

Application Number: 2016/0296/FUL

Location: Manor Cottage, Miry Lane, Parbold, Wigan, Lancashire, WN8 7TA,
Proposal: Alterations and extension to Grade II Listed dwelling.

Application Number: 2016/0297/LBC

Proposal: Listed Building Consent - Alterations and extension to Grade II Listed dwelling.
Location: Manor Cottage, Miry Lane, Parbold, Wigan, Lancashire, WN8 7TA,

Parish Council Response: Parbold Parish Council objects to this proposal because this development cannot be done without losing the historical integrity of this building of archaeological significance. There are significant surrounding woodlands and a bat survey ought to be undertaken. Any trees should not be disturbed between March and August because of nesting birds.

Application Number: 2016/0387/FUL

Location: 69 Burnside, Parbold, Wigan, Lancashire, WN8
Proposal: two storey extension

Parish Council response: This property is in an area of flood risk, additional development should therefore be accompanied by a proposal for a sustainable drainage system so as not to increase the risk for this property and neighbouring properties.

Application Number 2016/0393/FUL

Location: 6 Greenfield Avenue, Parbold, Wigan, Lancashire, WN8
Proposal: First floor extension at rear and single storey extension at rear

Parish Council response: Parbold Parish Council has no objection to this application but in view of the recent flooding, would ask that proposals be put in place for sustainable drainage.

Parbold Parish Council will consider implementing a policy that the flood areas in the village be subject to more rigorous inspection before further development of these properties is agreed, based upon the recommendations in the Flood Risk Management Strategy below:-

Taken From Lancashire and Blackpool Flood Risk Management:

"In this capacity, the councils will have to approve, or otherwise, sustainable drainage proposals associated with any construction work for buildings, or any structure that covers land and will affect water absorption (including patios), above certain thresholds"

8. Items raised by Councillors:

- **Cllr Wess - update on the celebration to mark the Queen's 90th Birthday**

It was agreed to print a few more tickets for the event but have an absolute limit of 65, to meet the increased demand.

9. Councillors' agenda items for future meetings

Cllr Blake - house on corner of Beech Avenue going toward Alder Lane has an overgrown hedge. Can the Parish Council write and ask that they cut the hedge back. In response to the WLBC consultation requesting projects for CIL funding, could the car park by the canal be put forward as it requires resurfacing. The ownership of this land is in question, though it is fairly certain it belongs to Canal & River Trust.

The Clerk was reminded that bay 3/4 on the Common shops still requires repair to the tarmac.

Cllr Holland will pass to the Clerk addresses where hedgerows require maintenance.

Cllr Bithell - SPIDs, add a standing agenda item - items for inclusion in the PCA newsletter.

Cllr Wess - the trees growing next to the grass verge on the right as you enter Broadmead are not over grown as yet, but WLBC used to maintain them though they should be maintained by The Railway Public House.

The meeting was advised that the capital grant from WLBC for work at Alder Lane Playing Fields has been agreed WLBC will pay £5k towards a total spend of £10k on the following items:

Football pitch surfacing re-grading - estimate £3 - 3.5k

Fencing around containers - £3k

cctv installation - £4k

10. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda

No members of the public present.

11. To consider salary increase under NALC guidelines

The salary increase was agreed.

Chairman - Cllr B Arnold

1st July 2016