

Parbold Parish Council

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Minutes of the meeting of the Parish Council which will take place at 7.30 pm on Friday 7th September 2018 in Parbold Women's Institute Hall.

Present: Cllr Arnold, Cllr Bailey, Cllr Gill, Cllr Schaffel,

1. To record apologies for absence

Apologies were accepted from Cllr Bithell, Cllr Blake, Cllr Butts, Cllr Carruthers, Cllr Stopford, Cllr Holland.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 6th July 2018

The Minutes were accepted by the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting was adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Paul Quirk discussed issues around Hoscar Sewage Works, David Pryer discussed the use of the field for 2019 Village Show and resident Joan Sanders also attended.

5. Update on odour problems from Hoscar Sewage Works

Resident Paul Quirk gave an update and notified the Council about the upcoming site meeting, that Rosie Cooper MP will also be attending. A report of problems over the summer and communications with United Utilities and WLBC Environmental Health was distributed to Councillors.

6. Update on the Parbold Heritage Group project at the Dry Dock

Cllr Arnold updated the meeting and reported some work had been done to tidy up the pathway but nothing yet started in the dock itself. Radio Lancashire is expected to promote the scheme by featuring an item.

7. To ratify accounts and authorise payment of accounts presented

210718	RBS	Bank charges	d.d	£5.00
280718	E A Broad	Salary for June 2018	s.o.	£710.33
280718	NEST	pension (£15.19 Parish contribution)	d.d.	£69.87
150818	Classic Furniture	Refurbishment of Jubilee benches	2760	£260.00*
150818	Argus Fire Ltd	Service fire alarms village hall	2761	120.00*
150818	Parbold WI	Room hire	2762	£32.50
210818	RBS	Bank charges	d.d	£5.00
280818	E A Broad	Salary for June 2018	s.o.	£710.33
280818	NEST	pension (£15.19 Parish contribution)	d.d.	£69.87
070918	I O'Donnell	Peripatetic clerk	2763	£37.32
070918	B Arnold	Plumbing parts for Alder Lane	2794	£4.99
070918	Playsafety Ltd	Annual ROSPA inspections	2795	£159.60*
070918	Parbold WI	Room hire	2766	£32.50
070918	B Rawsthorne	Grass cutting contract (August)	2767	£738.00
070918	PF Littlejohn LLP	Annual External Audit of Accounts	2768	£360.00*
070918	J S Contractors Ltd	Installation of litter bins	2769	£840.00*

*contains VAT

The accounts were ratified and authorised for payment.

8. Alder Lane Issues:-

- **Update on the condition of playing surface on the football pitch and notification of remedial action taken**

The meeting noted that Mallinsons Sports Pitch Contractors would be restoring the slit and sand drainage system on safety grounds as the current condition was hazardous, at an estimated cost of £1,600. The work is necessary in order to maintain use, as the pitch was not useable in the current state. There is still a problem with damage being caused by rabbits.

- **Festival Update: Request in Principle to use the fields for 2019**

The meeting agreed in principle to grant permission to the Festival Committee for this event next year. However, there were still concerns over use on the Sunday as this is not organised

by the Festival Committee. It was reiterated that the Festival Committee not 'sub-let' the field to any other individual or organisation for commercial use.

9. Village Hall Issues:-

- **To consider removing the garage and installing a container (30ft x 12ft) for use by Parbold Unlimited and the Festival Committee to house equipment for use in various village festivals.**

There was insufficient information to decide this issue at this time, as there were concerns regarding what happens if the group cease to exist, if it remains the property of the Parish Council, a charge for use might be more appropriate, does the Parish Council retain control of contents? how do Parbold Unlimited and the Festival Committee share the space? It was agreed that the Chairman compose a letter for the Clerk to send to the Festival Committee to seek their views. Meanwhile cost of garage removal and replacement with a container and replacement of the gate will be required.

10. To note Planning and Planning Applications

Application Number: 2018/0883/FUL

Location: 18 Lathom Avenue, Parbold, Wigan, Lancashire, WN8 7DT

Proposal: Single storey front extension with canopy roof

Parish Council Response: No objection

Application Number: 2018/0838/FUL

Location: 4 Tan House Lane, Parbold, Wigan, Lancashire, WN8 7HG

Proposal: Erection of double storey side extension

Parish Council response: No objection.

Application Number: 2018/0818/FUL

Location: Delph Bungalow, Hall Lane, Wrightington, Wigan, Lancashire, WN8 9EH

Proposal: Replacement dwelling

Parish Council Response: No objection.

11. Confirmation of Capital Grant scheme funding for a commemorative World War 1 bench and consideration of a suitable location

It was resolved to install the new World War 1 bench on Jubilee Gardens where it will be less susceptible to vandalism. The bench outside McColls on The Common is in poor repair and replacement is cheaper than refurbishment. It will therefore be replaced by a Glasdon's anti-vandal bench matching in the ones in the play areas and at Chapel Meadow. As it is replacing a commemorative bench this one will have a suitable inscription attached.

12. Considering responses from public to invitation to suggest areas of the village requiring more maintenance:

- **Library and The Heys**

LCC has been asked to tidy up the Library area and the parish contractor will clear the area at The Heys as a one-off to keep it looking tidy.

- **Lancaster Lane grass verges**

The grass verges here are the responsibility of LCC Highways department due to the visibility splay issues on this A classified road. They subcontract the work to WLBC and will cut the verges at frequency agreed between them. The parish council have declined to take responsibility of providing extra cuts at the present time. The Chairman agreed to meet with County Councillor Paul Greenall to see how these issues can be progressed.

13. To confirm draft for newsletter

The following wording was agreed:

Many residents are again complaining about dog fouling around the village streets, sometimes outside their homes and in the grass verges. Please be aware that under the Public Space Protection Order - (West Lancashire Borough Council) 2016 that came into force on the 1 April 2017 under the Anti-Social Behaviour Crime and Policing Act 2014 it is an offence not to clean up after your dog. This order covers every location across West Lancashire. If dog owners do not clear up after their pet, they will be issued with a fixed penalty of £75.00 and may be prosecuted.

West Lancashire Borough Council Street Scene Services are responsible for removing dog fouling in public places. You can request a clean-up:

- Using the online [dog fouling clean up form](#)
- By contacting Customer Services on 01695 577177

And if you witness dog fouling please do inform West Lancashire Borough Council by using the online form or contacting Environmental Health Department (01695 577177) telling them:-

- The location of the fouling
- The dates or times when dogs are seen to foul
- Details of the breed, colour and size of the dog
- Any information regarding the dog's owner

Please help to keep Parbold clean.

We have been asked to add a reminder to parents to check where their teenage children are, particularly at night time as some are congregating in the churchyards; leaving litter, making noise and moving benches. There is a chance that they may be charged with antisocial behaviour, so please advise them that this is not a suitable place to hang about after dark.

14. Update on The West Lancashire Borough Council's Local Plan

The meeting noted the housing survey produced by the neighbouring parish. It was concluded that this council will not partake in a similar survey because of low engagement rate and questionable use of resources for the information obtained.

The WLBC Preferred Options Paper had just been published, with public consultation expected to follow shortly. It was agreed to send comments through to the Clerk for submission on the contents. Concern was raised at the allocation of land off The Common for 100 houses to assist meet the housing targets for the Borough, particularly as the Borough was assisting neighbouring councils to meet their target, specifically, Sefton Council.

15. Consider supporting Apple Cast Project at Newburgh

Councillors were made aware of the project and generally supportive of it but no joint scheme with the parish council was considered.

16. Update on project to resurface the footpath between Parbold & Newburgh School

In the absence of Cllr Stopford, who is leading on this item, this was deferred to the next meeting.

17. To receive ROSPA reports on safety of Play Areas

The ROSPA reports were received. An agreed refurbishment of Burnside Play Area had already begun. The new benches and bins addressed some issues raised. The play surfacing will be prioritised for replacement.

18. Councillors' agenda items for future meetings

Cllr Schaffell - RBS bank closure.

Cllr Bailey - Fencing on the land to the side of McColls is damaged and the gate to the enclosure requires replacement. Consider requesting the Clerk write to McColls to ask that this is repaired.

19. Resolution: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda

Not required - no members of the public still present.

20. Burnside Play Area access pathway resurfacing

Four contractors had been met onsite, however Wigan Council and LCC contracting services had not submitted quotations so only two quotes were available.

It was resolved to accept the lowest quote to resurface the entrance pathway to Burnside Play Area.

The pathway does not continue into the play area and the grass is very wet, grows quickly so is often long. It was resolved to obtain estimates for extending the pathway into the field, in a similar fashion to the renovation plans previously circulated.

21. To discuss Clerk's salary

It was resolved to set up a committee to discuss all aspects of the Clerk's contract and salary to take this issue forward.

There being no further business the Chairman closed the meeting at 9.30pm.

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Chairman - Cllr Brian Arnold

5th October 2018