

Parbold Parish Council

***Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA
1 Pinewood, Skelmersdale, Lancashire, WN8 6UZ
Tel: 01695 557678 Mob: 07973 340254
e-mail: parboldpc.clerk@yahoo.com***

Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 1st February 2019 in Parbold Village Hall.

Present: Cllr Arnold (Chairman), Cllr Blake, Cllr Butts, Cllr Schaffel, Cllr Quirk.

1. To record apologies for absence

Apologies were accepted from Cllr Bithell, Cllr Carruthers, Cllr Gill, Cllr Holland, Cllr Stopford,

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 11th January 2019

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

One member of the public present. No items raised.

5. Notification of Parish Council Elections and confirmation of Annual General Meeting as Friday 10th May 2019

The following dates were noted:

Monday 11th March 2019 Nomination Forms available from WLBC Offices, 5 Derby Street, Ormskirk (or online).

Wednesday 3rd April 2019 4pm - Deadline for returning completed Nomination Form back to WLBC Offices.

Thursday 2nd May 2019 - Polling Day

Friday 10th May 2019 Annual General Meeting of the new Parbold Parish Council

6. To consider request to provide funding to Parbold Unlimited for the Christmas lighting on street lights

It was resolved to issue £400 towards the costs of Christmas lighting in the village during December 2018.

7. To consider installation of a hand rail near to the Royal Mail post-box on Station Road as requested by member of the public

The meeting heard that Cllr Blake had contacted Lancashire County Council about the uneven kerb and tarmac pathway. This work may be delayed as not sufficient priority for urgent repair. It was agreed to resurface behind the pavement if it can be done at the same time as Burnside pathway and The Common car park potholes, in the next few weeks.

8. Alder Lane Issues:-

- **Shevington Sharks - renewal of license for field use**

It was agreed to reissue the licence for field use on the same terms for a further three year period.

- **Update on Network Rail's plans around Chapel Lane Level Crossing**

The tripartite surveys licence has been issued for Buckingham Group to arrange their investigations. Work has begun at the footbridge end of Chapel Lane crossing.

9. Village Hall Issues:-

- **Update on funding application for heating system for main hall**

The following was resolved:

Parbold Parish Council agrees to collaborate in a partnership with Parbold Community Association in making an application to Lancashire Environmental Fund (LEF) for a grant of £30,000.

Subject to the award of the grant from the LEF, Parbold Parish Council commits to expenditure of £50,000 (maximum) on an HVAC (Heating, Ventilation & Cooling) for the Parbold Village Hall main public space.

Parbold Community Association commits to funding the remainder of the expenditure required by the project.

10. To ratify accounts and authorise payment of accounts presented

210119	RBS	Bank charges	d.d	£5.60
200119	E A Broad	Salary for January 2019	s.o.	£710.33
280119	NEST	pension (£15.19 Parish contribution)	d.d.	£69.87

010219	LBKV	Best kept village entry fee	2803	£30.00
010219	Argus Security	cctv at Village Hall	2804	£2,222.40*
010219	E A Broad	reimburse printer ink	2805	£31.36*
010219	Eurooffice	paper	2806	£136.94*
010219	Keep Britain Tidy	Dog fouling campaign posters	2807	£360.00*
010219	Parbold Unlimited	To assist with Christmas lighting	2808	£400.00
010219	E A Broad	reimburse laminator (Aldi)	2809	£18.97*
010219	PCA	Room hire for 010219	2810	£34.00

*contains VAT

Balance as at 31st December 2019	Current account	=	£82.87
Reserve account	=	£128,882.33	Total
		=	£ 128,965.20

The accounts were ratified and authorised for payment.

11. To note Planning and Planning Applications

No current planning applications for consideration.

12. To respond to WLBC Heritage Officer's request for road names in the borough

The Parish Council thanked Ian Bond, WLBC Heritage Officer, for the opportunity to contribute to this, as in the recent past road names have appeared that have not really fit in with the village and have not been those suggested by the two elected Borough Councillors for Parbold. There was discussion about the confusion between two most recent developments in Convent Grove, Parbold, WN8 7NJ (off Tan House Lane and, arguably, not near the Notre Dame Covent) and Convent Close, Roby Mill/UpHolland, WN8 0BT (on the site of the former Carmelite Convent). However, on the criteria given for name selecting, the Parish Council cannot make any suggestions. The criteria including not to use 'The' conflicts with existing village identity where we have The Common, The Green, The Delph & The Heys and since trees are to be avoided, Parbold or the 'place where pear trees grow' is lost. The word "Pear" therefore ought also to be considered.

13. Progress of project to improve footpath from Parbold to Newburgh School

Item deferred to next meeting in the absence of Cllr Stopford, though receipt of email form Newburgh Parish Council raising the issue of land ownership was noted.

14. Conclude wording for the Mission Statement and website improvements

The hand-over of administration of the website was underway. The following Mission Statement was approved for publication on the website:

Parbold Parish Council - Mission Statement

Responsibilities:

- Ensure the buildings and land under the care of the Parish Council are maintained and protected – these include the Village Hall, the play areas, the car park around the main shop area and the car park nature field at the end of Bramble Way.
- Communicate with residents about local issues via the notice boards and the PCA newsletter.
- Understand the needs of residents, and to seek to address these needs within the resources and powers available.
- Make representations to Councils, Police and other public bodies on residents' concerns and ideas.
- Liaise with WLBC and LCC and adjoining parish councils to request good service on street cleaning, footpath and road maintenance.
- Comment on local planning applications to WLBC when appropriate to do so.
- Give value for money for the services and facilities provided by the Council to the village community.
- Seek external funding wherever possible to extend the scope of its activities in the interest of the community and/or community assets.

Aims:

- Monitor the appearance and cleanliness of the village and take action to maintain standards.
- Preserve open spaces for the enjoyment of all and seek to ensure that there are adequate leisure and recreational opportunities that meet local requirement, as funds allow.
- Encourage the preservation, promotion and conservation of natural environment.
- Promote the saving of energy and to use resources in a manner which aims to achieve the best economic value.
- Encourage the availability of activities beneficial to the community, especially in those areas which promote inclusivity and cohesion.

Administration of the website will be taken over by Cllr Quirk towards the end of February 2019. The Parish Council records enormous thanks to Tim Cornah, who set up and has been running the system on the council's behalf.

15. To respond to Lancashire County Council's proposal to change the days and times that Household Waste Recycling Centres (HWRCs) are open

It was resolved that the Clerk complete this online survey on behalf of the Parish Council. The main area of concern is the increased risk of fly-tipping if the centre is closed two days a week and open during office hours only.

16. Councillors' agenda items for future meetings

Cllr Schaffel - The laptop being used by the Parish Clerk is overdue for replacement.

Cllr Butts - The pavement on Greenfield Avenue is in a very poor state of repair and it needs re-tarmac without further delay. The road has been done and is of good standard. The matter will be reported to LCC Highways.

Cllr Quirk - has reported a pothole on Brandreth Drive and it was filled promptly, however he also reported the one on The Common opposite the Library and this has not been attended to.

Cllr Blake - The grid collapse near the school will be repaired during half term. As we are competing again in the Lancashire Best Kept Village Competition, what measures do we need to take to make the place look good? The Chairman confirmed that letters had gone out to WLBC and LCC to ask that they address the aspects that the judges commented upon. Most importantly that the judges considered the village was let down by the local authorities lack of maintenance on grass verge cutting, weeding public areas, old public waste bins and street cleansing.

Cllr Blake - Filled dog waste bags being deposited into the postbox near to the Stocks. Public dog-bins had been on either side of the road until late 2016 when WLBC removed them. WLBC has been asked to replace these two missing bins with one larger bin capable of accepting all waste.

17. Resolution: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (contracts for services and terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda

Resolved.

18. Consider quotations for cctv at Bramble Way car-park and whether to submit this as a project to be supported by WLBC Capital Grant

It was resolved to submit a capital grant application for £4,000 to support a total spend of £6,000 on cctv to cover the car park at Bramble Way car park. The project, if the funding application is successful, will begin in April 2019. Argus Security alarms have recently added cctv to the security system at the village hall and the system requires a small cabinet within the hall. The Chairman will liaise with the PCA to position this unobtrusively. A policy for use of cctv will be drawn up and distributed to Councillors for ratification administratively before being put onto the Parish Council website for public information.

19. Update on CIL spending on play areas

It was resolved to replace the old, worn-out floor tiles with smooth micropore surfacing using CIL money. The local contractor who already services the equipment so is familiar with the equipment and its surfacing requirements, was chosen to complete this work because the parish council is confident of his recommendations.

20. Consider Parbold Unlimited's request to host music event at Alder Lane Playing Fields on Sunday 14th July 2019 following Parbold Festival

Parbold Parish Council are minded not to support this and on the information available at this meeting cannot approve the proposal. The major concern is disturbance on Bramble Way. It is unfair to add another day onto the disruption of the quiet enjoyment of the residents properties following the Parbold Festival.

It was resolved to canvass opinion of the Bramble Way residents and keep this matter open for discussion only if full, clear, detailed plans, with named personnel responsible, and supported by insurance documents are presented.

There being no further business, the Chairman closed the meeting at 9pm.

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Chairman - Cllr Brian Arnold

1st March 2019