

Parbold Parish Council

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Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 1st March 2019 in Parbold WI Hall.

Present: Cllr Charles Bithell (Vice Chairman), Cllr Blake, Cllr Carruthers, Cllr Gill, Cllr Holland, Cllr Schaffel, Cllr Stopford, Cllr Quirk.

1. To record apologies for absence

Apologies were accepted from Cllr Arnold, and Cllr Butts. Vice Chairman Charles Bithell took the Chair.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 1st February 2019

The Minutes were accepted as a correct record of the meeting.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

No items raised.

5. Alder Lane Issues:-

- **Any update on plans for Parbold Summer Show from Parbold Village Festival Committee/Parbold Unlimited.**

The Parish Council approved permission for the event described below:

Parbold Festival Committee / Parbold UnLimited

Proposal: A Family Fun Day Sunday Sunday 14th July

Parbold UnLimited in Partnership with the Parbold Festival Committee would like to organise an event to take place on the Sunday of the annual Village Show.

This event would not be a commercial event but run as a fund raiser for the Festival and the Parbold UnLimited Community Fund. Any funds raised would go towards the cost to the Festival Committee in running the Show and to Community events/projects organised by

Parbold UnLimited. For example; the creation of a new storage facility alongside of the Village Hall, working with the Parish Council to clear the existing site, purchase and site a container facility for use by both Parbold UnLimited and the Festival Committee. There are obviously other activities which could be supported; the arts and performance aspects of the Ukulele and street festivals, annual Xmas tree etc., further supported by Parbold UnLimited additional fundraising activities.

The Event Entertainment:

Various church groups from nearby communities have expressed an interest in producing a 'Celebration' of Gospel music from each group. Performing in the main tent. An activity that would bring local communities together.

In the tent on the opposite side of the field we would propose a series of performances by a variety of Ukulele bands. Around 6 bands would each perform 3 pieces in a 'Battle of the Bands' type event. The winner would then perform at the concerts which take place during the Parbulele Ukulele Festival.

Each of these activities would be low key, melodious, and require little if any amplification. All musical activities would start around 12.30pm and finish by 5pm.

Children's activities: bouncy castles, slides, games etc., possibly a Victorian Fairground all manually operated.

Catering: Bar facility in the main tent, Catering van, BBQ.

There would be no commercial stalls selling product. A charity fundraising element / stalls (3 max) could also be included.

The activities and catering would have to be provided by those who already provide for the village show but would be expected to make an additional contribution towards this event.

Insurance: As part of the Village Show weekend it would be covered by the Event Insurance annually taken out which covers the whole weekend. This is normally put in place April and the PC would have full sight of the necessary certificates. In addition Parbold UnLimited also has full Public Liability Insurance in place. Activities and Catering suppliers also carry their own insurance verified by the Festival Committee.

Car parking: As per the Show arrangements; there would be no 'on site' parking. We would look to use the Equestrian Centre fields which would generate further funds for their registered charity. Bramble Way, Alder Lane would also be 'coned' as a no parking area.

ALL funds generated would be used for Community Benefit and not for commercial gain. There is no element of 'sub letting' by the Festival Committee. Full accounts of the event would be kept and issued to the Council.

This is a brief synopsis for the initial proposal. Should the council give it tacit approval I will proceed to plan the event in more detail and keep the council fully up to date.

Car Parking Issues at Bramble Way:

Separately, the issue of parking has again arisen as the size of car park cannot accommodate the number of visitors and it is causing disturbance for residents along Bramble Way and the surrounding streets. Whilst all field users, who pay for use of the fields and car-park have allocated parking attendants, there are other weekend visitors, such as competitive anglers, who arrive at dawn as well as walkers and dog walkers, in groups or individuals. There is no easy answer to the congestion caused. However, residents have requested signs be erected to ask that anyone using the car park does so with respect to the local residents. It was resolved to put up a notice with the following wording:-

Please respect our local residents

turn off your engine when parked
keep noise to a minimum; don't open car doors and play loud music
no overnight parking
no ball games in the car park

Thank you for maintaining the tranquillity of this beauty spot

It was also agreed to obtain quotations for a permanent sign of similar wording.

6. Village Hall Issues:-

- **Follow up regarding heating system and application for funding**

PCA confirms that the expression of interest has been accepted and that a full application is now being prepared. This is a joint application from PCA and Parbold Parish Council to the Lancashire Environment Fund, seeking £30,000 towards a total anticipated spend in the region of £100,000 with up to £50,000 parish funding.

- **Ratification of the cctv policy**

The drafted CCTV, circulated to parish councillors on email was ratified and it was agreed to be uploaded onto the Parish Council website as required for compliance with the cctv use. Concern was expressed that only the Clerk as DPO would have access to the images and asked that this be extended to include the Chairman, particularly during times of Clerk's absence, if the law permits this.

The new-look website was approved by this meeting.

- **Consider outdoor lighting to support cctv system**

The quotation obtained from the current electrician was accepted to provide this lighting to support the cctv equipment. This particular contractor is chosen because they installed the electrical system at the hall, has maintained it since and they are aware of the requirements of the cctv system.

At the PCA's request, a window cleaning contract at £25 per month was agreed.

7. To ratify accounts and authorise payment of accounts presented

210219	RBS	Bank charges	d.d	£5.60
200219	E A Broad	Salary for February 2019	s.o.	£710.33
280219	NEST	pension (£15.19 Parish contribution)	d.d.	£69.87
010319	Lewis Small (Treckings)	removal of trees Bramble Way	2811	£1,200.00
010319	Midstream Gardens	clearance at Church Meadow	2812	£360.00*
Spoiled cheque Number 2813				
010319	Wrightington Windows	window cleaning Village Hall	2814	£25.00
010319	Parbold WI	room hire	2815	£32.50
170319	Sanders & Taylor	New lighting at Village Hall	2816	£1,590.00*
Spoiled cheque Number 2817				
230319	J S Contractors Ltd	Tarmac Burnside approach pathway	2818	£5,605.60*
250319	Yates Playgrounds	resurface equipment village hall	2819	£5,790*
210319	RBS	Bank charges	d.d.	£8.40
260319	NEST	Pension payments	d.d.	£69.87
280319	E A Broad	Salary for March 2019	s.o.	£710.33

*contain VAT

The accounts were ratified and authorised for payment.

The meeting heard that the tarmac renewal of the Burnside play area was delayed as the contractor had been bereaved but the work is due to commence before the end of this financial year and it was agreed that his invoice be met when presented as the quotation is within the budgeted amount. The play area resurfacing will also be completed as soon as possible and both these items will be paid for from the Community Infrastructure monies.

The Royal Bank of Scotland has begun a process of banking switch, whereby the parish council RBS bank account will have to be closed. Following investigation, Yorkshire Bank and HSBC appeared to offer suitable services, so it was resolved that the Clerk, Chairman & Cllr Carruthers investigate these further and select the most appropriate account for the switch.

8. To form a group to consider street scene issues and consider any action to be taken for the Lancashire Best Kept Village Competition

A site meeting with Michelle Williams, WLBC to discuss, primarily the bins and gutter cleaning responsibilities of WLBC, will be arranged and any councillor available may attend.

It was agreed to request the owners of The Old Post House Cafe and The Windmill public house for permission to put these establishments forward on the list for the Best Kept Village competition.

9. To note Planning and Planning Applications

The meeting noted the following appeal notification.

2018/0682/FUL (Croasdale Cottage, Parbold)

The following comments from the Parish Council have previously been submitted:

Parbold Parish Council considered this application in meeting on 7th July 2017. Croasdale Cottage is a small traditional cottage set in the Lancaster Lane Conservation Area. This proposal is detrimental to the character of the conservation area because it appears to be a modern detached home with a facade that is very different from what is already there; it looks like a standard housing-estate type that is not in keeping with the conservation area.

It was agreed that nothing further need be added.

Permission has been granted for Application Number 2018/0923/FUL -

Proposal: Demolition of an existing dwelling and adjacent coach house and construction of a single replacement dwelling

Location: Douglas Dale, 23 Bradshaw Lane

Application Number: 2019/0095/FUL

Proposal: 2 storey extension to side

Location: 2 Scarisbrick Avenue Parbold Wigan Lancashire WN8 7HE

Parish Council Response: No objections to this proposal.

10. Update on WLBC Local Plan

A recent press release suggested the figures for number of houses on the Local Plan will be revised. The revised plan will be issued for further consideration in the next few months.

LALC and CPRE correspondence was noted.

11. Progress of project to improve footpath from Parbold to Newburgh School

There has been progress on the footpath alongside the canal in that the Canal & River Trust confirmed that the footpath requires bramble and reed clearance and this might be undertaken by their volunteers in the near future. Dialogue had opened with the farmers and discussion about reaching a compromise on the exact route across or around the field may be possible.

12. Councillors' agenda items for future meetings

Cllr Blake - received an enquiry from 10 The Green requesting that the hedgerow abutting their property be cut back. This hedge is not however in the parish council ownership

There is still a problem of HGV's parking in the lay-by opposite the Miller & Carter Restaurant, often staying overnight there. There is no toilet facility around and increased litter believed to be produced by the drivers staying there for prolonged periods. This is a local beauty spot of panoramic views being obscured by these HGVs. Views from the restaurant are also spoiled by their presence and visitors have nowhere to park. As Borough Councillor May Blake is attempting to engage LCC Highways on this issue and the Clerk will also write to ask that signage be considered to deter overnight parking of any vehicles and restriction of HGV parking there.

Cllr Bithell - still concerned about the parking of The Farmer's Arms van half way down Parbold Hill as a permanent advert for the public house in the next village. Clerk to investigate what planning permissions are required for the advert on the hill. Whilst the Farmers Arms van is not illegal, its purpose of being there is advertising.

Cllr Quirk - knows of accidents on the car park at the front of the shops because visitors to the are unaware that a one-way system is in place. Previous conversations with LCC Highways informed the parish council that road signs here are not appropriate due to the ambiguous status of this section. However, as it does not form part of the highway and is within parish council ownership, so a white arrow or similar floor markings could be added.

There being no further business. the Chairman closed the meeting at 8.30 pm.

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Chairman - Cllr Brian Arnold

5th April 2019