

Parbold Parish Council

***Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA
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Under the provisions of the Coronavirus Act 2020, and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this Meeting of the Parish Council will take place at **7.30 pm on Friday 6th November 2020** by Zoom conferencing.

Before the meeting began the Council observed a minute's silence in Remembrance of the Fallen.

MINUTES

Present: Cllr Arnold (Chairman), Cllr Bithell (Vice Chairman), Cllr Blake, Cllr Butts, Cllr Carruthers, Cllr Gill, Cllr Holland, Cllr Schaffel & Cllr Stopford.

1. To record apologies for absence

None, all present. Though Cllr Blake had technical problems accessing the Zoom meeting and missed some items.

2. To receive declarations of interest

Cllr Butts declared a non-pecuniary interest in Item 6 where it pertains to Parbold WI Hall as she is a member of the Women's Institute.

3. Public Participation:

- **Any item raised by a member of the public via email will be discussed at this point.**

No items raised.

4. To ratify as a correct record the minutes of the meeting held 2nd October 2020

The Minutes were accepted as a correct record of the meeting to be signed in due course by the Chairman.

5. Alder Lane Issues:-

- **Update on antisocial behaviour on the car park at the end of Bramble Way and scheme for cctv**

A recent report of vehicles being driven recklessly on the carpark on the evening of 30th October 2020 was reported to Members. The cctv was helpful with impressive detail but

some images obscured because the occupants were throwing fireworks and there was smoke and dust from the car park surface in the way. The police have been informed.

The system requires a SIM card to allow footage to be stored remotely as the car park is not secure. Councillors are still considering which package to use but Vodafone is preferred as the closest Mast is a Vodafone one. An unrestricted data package is in the region of £27 per month for a minimum twelve month contract. It was resolved to continue searching for the most appropriate service with the final decision to be taken by email consultation.

6. To consider donations

- **to Parbold Unlimited to assist with costs of Christmas Lights**

It was resolved to pay for the Christmas tree and for the LCC costs of connecting the lights onto the lamp-posts.

- **£50 to Parbold WI to assist with costs of Christmas Tree Lighting**

It was resolved to send £50 to Parbold WI to assist with the costs of lighting the Christmas tree outside the WI Hall.

- **a separate application from Parbold WI for £250 support towards Hall costs**

It was resolved to issue a £250 grant to Parbold WI to assist with hall costs during Lockdown.

7. To ratify accounts and authorise payment of accounts presented

18102020	RBS	Bank charges	d.d.	£5.50
27102020	E A Broad	salary	s.o.	£906.85
29102020	NEST Pension (£30.17 from parish, rest is employee contribution)			£102.59
06112020	Chris Horridge	Pathway clearing all year at Chapel Meadow	2947	£205.00
06112020	SLCC	Annual membership fee	2948	£99.30
06112020	Wrightington Windows	Cleaning village hall windows	2949	£25.00
06112020	Centrewire	Metal kissing gate for Chapel Lane	2950	£558.00*
06112020	(B Arnold)	Reimburse for field gate combi-lock	2951	£54.13
06112020	John Stewart	Installation of kissing gate at Chapel Lane	2952	£ 250.00
06112020	Parbold WI	Grant and £50 towards electric for tree	2953	£300.00
06112020	Barry Rawsthorne	grass cutting contract/VH clearance	2954	£1,113.00

The accounts were ratified and authorised for payment.

8. To authorise publication of Annual Accounts, Conclusion of Audit & CIL Report

The following report was approved:-

**Neighbourhood CIL Annual Report (2020)
For financial reporting year 2019/20**

Name of Parish Council: PARBOLD PARISH COUNCIL
Name of Clerk: Mrs Elizabeth-Anne Broad
Date: 7th October 2020

This report is required by Regulation 62A of the CIL Regulations 2010 (as amended). It must be published by 31 December each year and made available on the Parish Council website, and/or Borough Council website.

a) CIL Receipts

<u>Reporting year</u> Total amount of CIL received in financial year (2019/20)	£ 0
<u>Previous years</u> Total amount of CIL received in financial year (2018/19) Total amount of CIL received in financial year (2017/18) Total amount of CIL received in financial year (2016/17) Total amount of CIL received in financial year (2015/16)	£ 5,347.87 £14,101.86
TOTAL RECEIVED	£ 19,449.73

b) CIL Expenditure

Total amount of CIL spent in financial year (2019/20)	£ 0
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c) Items on which CIL has been spent

Please provide details of the schemes you have used NCIL to fund in 2019/20. This should include a brief explanation of how the project supports new development in the area.

Project name / details	How it supports new development	CIL expenditure (£)
		£
		£
		£
		£

Please also provide details of any schemes you have allocated NCIL monies to, but which are not yet spent.

Project name / details	How it supports new development	CIL allocated (£)
Burnside Playground	New item for play area - swing/seesaw	£ 3,890.54
	Ordered, installation imminent.	
	Provides more facilities for residents	

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d) Monies requested / recovered from Parish Council (Reg 59E, 59F)

Monies which have been requested, or recovered, from the Parish Council in the financial year (2019/20)	£0
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e) CIL retained

i. Total amount of CIL received in financial year (2019/20) and retained (unspent) at the end of the reported year (2019/20)	0
ii. Total amount of CIL received in previous year(s) and retained (unspent) at the end of the reported year (2019/20)	£ 3,890.81
Total CIL receipts	£ 19,449.73
Total CIL receipts allocated	£ 19,449.73
Total CIL receipts allocated and spent in 2018/19	£ 14,129.53
Total CIL receipts allocated and spent in 2017/18	£ 1,429.66
Total CIL receipts allocated and unspent	£ 3,890.54
Total CIL receipts unallocated and unspent	£ 0

Once the new equipment in Burnside is installed, (expected early 2021), the CIL funding will all have been spent.

9. To authorise business banking switch from Royal Bank of Scotland to either Co-operative Bank Community Direct Plus Account or Metro Bank Community Current Account

It was resolved to apply to the Co-operative Bank for the Community Direct Plus account.

10. To discuss issues following LCC approval of 2019/0028/LCC - Parbold Hill Landfill

It was resolved in principle to donate £1,000 to Parbold Stop the Landfill group to assist with the costs of the preparation of a statement of case for legal opinion and ultimate Judicial Review. If the legal opinion is that the Committee's decision is not sound, LCC may be invited to squash the decision removing the need of a Judicial Review.

11. To note Planning and Planning Applications

Application Number: 2020/0939/FUL
 Proposal: Two storey rear extension
 Location: 39 Lindley Drive, Parbold, WN8 7ED

Parish Council Response: Parbold Parish Council objects to this proposal. The side wall is alongside the garden to Number 41 which is a chalet bungalow style of home. The proposal is a huge increase in height and mass of building along that boundary. The effect is that it would cut off quite a lot of the view from the garden; there would be no early morning sunlight intrusion as is currently a feature of this garden and the openness would be completely cut off. This development would be oppressive and overbearing for the neighbouring property due to the oppression created by the very tall brick wall domination.

12. Village Hall Issues:-

- **Continued Play Area disturbances and liaison with police**

There have been no recent complaints and the area is being closely monitored. Where appropriate CCTV is forwarded to the police. A remote lockable gate with panic button in case of emergency is being researched. However, costs and risks of abuse/injury must be factored in.

- **Follow up on clearance of the rear courtyard**

Clearance of outside the shed is almost complete and quotations for removal of the shed have been requested. Notice that this action would be taken was sent by email to PCA, Parbold Unlimited and the Festival Committee in August. PCA and Parbold Unlimited confirmed they have no items stored there. There are some tools owned by Parbold Tree Wardens in the courtyard.

The following email was received:

Appreciate that 'our' items have been 'saved' during the clearance.
Several items seem to be on a trailer with plate EF02. Others are alongside.
Please ensure that we know where these items will be stored.
Thank you
for Parbold Village Show

It was resolved to email the Village Show committee explaining that the shed, originally bought by the PCA for storage of hall items, has now reached the end of its useful life and is not required by PCA any longer following the extension creating a storage room. The shed must be removed for safety reasons.

The Chairman asked that the Village Show committee liaise with the parish council to try and resolve the issue of where they store the items they need to keep year-to-year.

13. To agree draft newsletter article for PCA Newsletter

The following text was agreed:-

2020 continues to be a massive challenge for everyone. The people of Parbold Village have been impressive in their care for each other during this most difficult of times. We are indebted to the local businesses that saw us through the first Lockdown period and continue to do so now. We have missed those that were forced to close and hope they can hang on in there as we'll return as soon as possible. We want to thank everyone that volunteered to make life a little easier for their fellow residents.

We continue to have antisocial behaviour in our parks and playing fields and we are doing our best to combat this. We have invested in cctv and any images of criminal behaviour are forwarded to police. We know that most instigators travel into the village and it would help greatly if parents could be mindful of where their children are to ensure they are not influenced into bad behaviour by outside sources.

The Parish Council wishes all peace, health and happiness over the festive period and a brighter future for us all in 2021.

Parish Council meetings are continuing on Zoom conferencing at the moment, so please contact the Clerk with any issues of concern so that these can be addressed.

14. Councillors' agenda items for future meetings

Cllr Blake – reported back about the canal moorings along Chapel Lane. The Borough Council enforcement team had been notified and had successfully removed some items as well as referring others to the WLBC legal team to deal with. Other Councillors noticed that more work is being undertaken with further removal of trees and the canal bank being dug away.

Cllr Schaffel -will continue to research a suitable gate for the play area at the Village Hall.

15. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda. Any members of the public viewing the proceedings will now be removed from the Zoom meeting.

Item unnecessary as no members of the public present.

16. To further consider grounds maintenance contract for issue to tender process for Financial Year 2021/22

The Chairman, Vice Chairman and Clerk had a zoom meeting with a local gardener who works on school playing fields in the area. He explained that the requirements of the grass cutting schedule include different styles of gardening and most contractors couldn't cover the whole contract alone. He agreed to price the contract on the basis that he would take control of the playing field pitches, using a cutting schedule as his expertise advises. Once this is obtained a full tender can be agreed to issue in order to obtain comparative quotes. This can also be used as a basis for the budget setting for Financial Year 2020/21.

There being no further business, the Chairman closed the meeting at 9 pm.

Cllr Brian Arnold
Chairman

4th December 2020