

# ***Parbold Parish Council***

***Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA  
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Under the provisions of the Coronavirus Act 2020, and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this Meeting of the Parish Council was held at **7.30 pm on Friday 4th December 2020** by Zoom conferencing. Parish Councillors are hereby summoned to attend.

**Present: Cllr Arnold (Chairman), Cllr Bithell (Vice Chairman), Cllr Blake, Cllr Butts, Cllr Gill, Cllr Holland, Cllr Stopford, Cllr Schaffel.**

## **MINUTES**

### **1. To record apologies for absence**

Apologies were accepted from Cllr Sarah Carruthers

### **2. To receive declarations of interest**

None declared.

### **3. Public Participation:**

- **Any item raised by a member of the public via email will be discussed at this point.**

No items raised.

### **4. To ratify as a correct record the minutes of the meeting held 6th November 2020**

The Minutes were accepted as a correct record of the meeting and will be signed in due course by the Chairman.

### **5. Alder Lane Issues:-**

- **Approve CCTV Policy to include Bramble Way car park area**

The CCTV policy was approved for publication.

The SIM card contract with O2 was approved and the Clerk asked to apply for the business account. The quoted price is £18 per month for two years. O2 was selected as this company has the nearest mast and is comparable in price with two other quotes obtained. It was agreed to state on the order that increased data allowance may be required at a later date.

Concerns about electricity supply at this site will be reviewed in January.

• **Decide repairs to fencing**

WLBC sent an email to the Parish Council stating that fencing which is in disrepair falls under the Parish Council's responsibility under the terms of the lease on this land. However, the lease stipulates that the Parish Council is indemnified from anything to do with the leachate and landfill site.

The fencing was not installed by the Parish Council. The Clerk was instructed to ask WLBC who put the orange netting on it and added the padlock and a reply is awaited.

It is clear that the fencing protects a water outlet where water from the landfill site runs into it. It is supporting a field drain from the landfill and as such comes under the responsibility of the Borough Council.

The meeting noted that changes of staff at WLBC meant those now in post were not apprised of the history of the site, nor the relationship between the land owner and leaseholder here.

The matter will be reviewed in January to see if it is necessary to do a temporary repair to protect visitors to the site.

**6. To ratify donation to ARROW to assist Parbold Stop the Landfill Campaign**

It was resolved to issue the £1,000 cheque payment to ARROW (Action for Recycling & Reduction of Waste) for specific use for legal fees to seek remedy against the landfill proposals under Application 2019/0028/LCC. It is hoped that this action will also encourage other interested parties, including WLBC to make financial commitment towards a judicial review.

It is understood that ARROW can provide legal protection against any financial loss the individuals who have been running the Stop the landfill

The Clerk was asked to ensure that ARROW confirm the use that this money is being put to so that it clearly meets the requirement that it is in the interests and promotes the wellbeing of Parbold residents.

**7. To ratify accounts and authorise payment of accounts presented**

|          |  |                                     |      |          |
|----------|--|-------------------------------------|------|----------|
| 18112020 | RBS  | Bank charges                        | d.d. | £4.90    |
| 27112020 | E A Broad  | salary                              | s.o. | £906.85  |
| 29112020 | NEST Pension (£30.17 from parish, rest is employee contribution) £102.59 |                                     |      |          |
| 04122020 | Wrightington Windows   | Cleaning Village Hall               | 2955 | £20.00   |
|          | <i>reduced amount from £25 due to cleaning only outside</i>              |                                     |      |          |
| 04122020 | Yates Playgrounds  | New cradle swing seats & inspection | 2956 | £376.80* |

|          |              |   |      |           |
|----------|--------------|---|------|-----------|
| 04122020 | ARROW        | Section 137 Donation judicial review of LCC decision to allow Application 2019/0028/LCC | 2957 | £1,000.00 |
| 04122020 | B Arnold     | New keys cutting for gate   | 2958 | £27.00    |
| 04122020 | B Rawsthorne | Grass cutting   | 2959 | £645.00   |

The accounts were ratified and authorised for payment.

The meeting noted that invoices were expected for the Bramble Way car-park notice-board refurbishment, SIM card contract and completion of the CCTV installation, including signage.

### **8. To consider budget for Financial Year 2020/21**

The spreadsheets with budget figures had been distributed. It was agreed that members of the Finance Committee (Cllr Arnold, Cllr Butts, Cllr Bithell, Cllr Gill, Cllr Carruthers) consider these and make observations by email.

Following this, the decision will be put to full Council to either keep the precept at the level it currently is or raise it by anything up to 3% inflation. The general feeling in a year such as this whilst the Parish Council has reserves to fall back on, the precept should be kept as low as is possible to run the Council.

### **9. Update on Business Banking Switch**

Following Co-Operative Bank rejection of the application on the grounds that parish councils don't fit into their criteria for community accounts, Yorkshire Bank was approached with similarly disappointing response. It was therefore agreed to stay with RBS for as long as possible because although there are bank charges of around £5 a month, there is some interest added, then to change to Unity Trust Bank, underwritten by Co-operative bank when it becomes necessary to do so.

### **10. To note Planning and Planning Applications**

Cllr Arnold declared a non-pecuniary interest in this appeal.

APPEAL BY: Mr Andrew Clarke PROPOSAL: Removal of Condition No. 4 imposed on planning permission 2018/0923/FUL to allow reinstatement of permitted development rights. LOCATION: Douglas Dale 23 Bradshaw Lane Parbold START DATE: 26th November 2020

Cllr Holland will prepare comment for this, which will be distributed by email for agreement before being forwarded to the Planning Directorate.

Application Number: 2020/0953/FUL

Proposal: Demolition of existing garage and private studio. Construction of new single dwelling house. Partial 2 stories and partial single storey, and replacement garage. Associated landscaping works.

Location: The Studio Tanfield Nook Parbold Wigan Lancashire WN8 7DQ

Parish Council Comment: No comment on this application in view of previous WLBC decisions at the site.

Application Number: 2020/1109/NMA

Proposal: Non-material amendment to planning permission 2015/0441/COU - Alterations to change existing side door to a window and external alterations.

Location 6-8 Station Road Parbold Wigan Lancashire WN8 7NU

This application was noted. No comment required on this non-material amendment.

### **11. Councillors' agenda items for future meetings**

Cllr Stopford: Noting the complaint about the dog bin overflowing on Chapel Lane, can WLBC consider if a larger bin or another location might be the answer.

Cllr Holland: The waste bin at the library is also overflowing, with dog poo bags included.

The Clerk was asked to contact WLBC to ask whether a decreased service has been provided of late?

Councillors were asked to email the clerk with any issues they wish to raise.

Cllr Butts left the meeting at 8.10pm

**12. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda. Any members of the public viewing the proceedings will now be removed from the Zoom meeting.**

Unnecessary as no members of the public present.

### **13. To finalise grounds maintenance contract for issue to tender process for Financial Year 2021/22**

It was resolved to issue the full contracts with covering note that the Parish Council appreciates you may not be able to cover all the contract, so subcontracts may be permitted, with approval from the Council.

There being no further business, the Chairman closed the meeting at 8.20 pm.

*Cllr Brian Arnold*  
*Chairman*

*8th January 2021*