

Parbold Parish Council

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MINUTES

Minutes of the meeting of the Parish Council held at 7.30pm on Friday 3rd March 2023 in Parbold Village Hall, The Common, WN8 7DL

Present: Cllr Long (Chair), Cllr Blake, Cllr Butts, Cllr Schaffel, Cllr Stopford, Cllr Gill, Cllr Holland

5 members of the public in attendance.

1. To record apologies for absence

Apologies were accepted from Cllr Bithell, Cllr Arnold and Cllr Carruthers.

2. To receive declarations of interest

None declared.

3. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

A member of the public requested an update on the possibility of erecting a sign relating to the Parbold Bottle and its place in local history. Cllr Blake is investigating whether this is a viable option and whether grant funding could be available and will report back to the Council and to the interested party.

A representative of the PCA commented on help available if the Parish Council decides to go ahead with the initiative outlined in point 7 regarding the distribution of wildflower seeds to school children within the parish.

4. To ratify as a correct record the minutes of the meeting held 3rd February 2023

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

5. To ratify accounts and authorise payment of accounts presented

080223	Midstream – Chapel Meadow works	BACS	£510.00
090223	Glasdon – sign fixing kit	BACS	£52.92
130223	Vision Link telemetry flood detection	D/D	£24.00
150223	O2 - CCTV	D/D	£23.60
240223	P Scott kerbstone/sealing repair	BACS	£120.00
280223	B Joule salary	S/O	£794.68
280223	Office supplies – ink cartridge	BACS	£10.99

Signatories – please note that following authorisation at this meeting the requests for BACS payment will mirror this list.

6. To note Planning and Planning Applications

Application ref: 2022/1256/FUL

Proposal: Rear single storey extensions to bungalow to provide accommodation for family members

Location: Lanvale, Lancaster Lane, Parbold

The applicant has changed the ownership certificate for the application to reflect that the proposed works may have an impact upon the shared boundary hedge with the neighbouring property. No changes to the layout or elevation plans have been made.

Comments: The Parish Council are unable to comment as it does not have access to the property to determine any impact.

Application ref: 2022/1306/FUL

Proposal: Erection of new residential dwelling

Location: Land to the east of The Gatehouse, Brandreth Lodge, Stoney Lane, Parbold WN8 7AF

Comments: No objection

7. Village issues

- **To discuss the replacement of the seesaw on Burnside play area**

Several quotes have been obtained and it was resolved to look at possible grant funding to assist with the costs involved in replacing the seesaw and also providing a piece of play equipment suitable for younger children.

- **To discuss the quotes for the village hall heating system service**

It was resolved to employ JW Moore & Co to undertake the large room heating system service.

- **To discuss the request from the WI to support the replacement of sound speakers in the WI hall**

Following this year's pantomime the WI have requested financial support to replace the public address system. The Parish Council agreed to await further details on costs from the WI.

- **To discuss the report of unlevel flags on the path between the surgery and the village hall**

The path between the surgery and the village hall has become slightly unlevel, possibly due to roots from nearby trees growing under the flags and raising them up. Cones have been placed across the path until repairs are completed. It was resolved to have the path re-laid as soon as possible.

- **To discuss commemorative ideas for the King's coronation**

It was suggested to provide a gift of wildflower seed packets to the parish's primary school children to commemorate King Charles' coronation, in line with his love of nature and conservation. It was resolved to purchase and distribute these prior to the event through school channels.

8. To review the following document:

- **Parish Council Risk Management Policy**

An updated version of the Risk Management document had been circulated for comments and it was resolved to adopt this version.

9. Alder Lane issues

- **To receive an update on the ongoing work in Chapel Meadow and adjacent area from Bramble Way car park to Chapel Meadow**

Due to the length of time elapsing from the original two quotes to renovate the Chapel Meadow paths under the Capital Grant scheme, the Parish Council have received two updated quotes from contractors and are actively seeking a third quote. There is a requirement that the successful contractor has suitable equipment narrow enough to work from the path surface and not damage the verges.

Work has been undertaken along the path leading from Bramble Way car park to Chapel Meadow to replace fencing around the pit area. It was agreed that members of the Parish Council will meet with WLBC officials to further discuss properly securing this area.

- **To discuss quotes for the replacement of the fence alongside the canal**
The path runs from the leachate tank fence alongside the canal for a distance of approximately 70 metres without any fencing. It had been resolved in a previous meeting not to fence this section. It was also agreed to remove some collapsed fencing further along this stretch. Further consideration will be given as to whether to replace this fence.
- **To discuss the recommendations of the WLBC Arboricultural Officer for the trees in Chapel Meadow**
The Parbold Wildlife Group had recommended that advice be sought from the WLBC Arboricultural Officer regarding the ash trees in the Chapel Meadow woodland. It was reported that as the trees tend to die slowly from the top down they do not represent a significant safety risk as are not likely to fall. The side branches, however, do need monitoring as they can drop off, so employing a tree surgeon to remove them would be prudent. It was resolved to go ahead with this proposal with the PWG liaising with the contractor to complete the work.
- **To discuss tendering for a grounds maintenance contract**
It was resolved to extend the current contract for another year., with a view to running a tender process for the 2024-25 year.

10. To agree the appointment of an Internal Auditor

It was resolved to appoint the suggested Internal Auditor for the coming audit.

11. Update on Councillor raised issues:

- **Repairs to the car park in front of The Common parade of shops**
The tender applications were submitted to the Parish Council for consideration and the successful contractor was chosen. Instructions will now be given and a timescale set. Prior notification will be given to the businesses along the parade of shops that may be affected by the work and further details will be circulated via the Newsletter.
- **The Flood Plan**
Cllr Stopford updated the Council on the preparation of a flood plan for the village, building upon the work done by the now disbanded Parbold Flood Group. This plan will focus upon the mitigation of each of the flood sources, essentially slowing down the flow at the higher areas and increasing the flow lower down, where it will have less impact. It will also look to improve warning signs for residents. Further updates on the plan will be given over the next six to nine months prior to the final report being published.
- **The state of the wooden “bridge” structure over Dock Brook off Mill Leat**
Cllr Blake gave an update to the Council, providing maps showing the delineation between the land owned by WLBC and the Canal and Rivers Trust. Cllr Blake is further liaising with WLBC and will provide an update at the next meeting.

12. Clerk’s Report

The report was duly noted.

13. Councillors’ agenda items for future meetings

- Cllr Holland requested that consideration be given to supporting the cost of repairs to a collapsed wall and overgrown trees in the graveyard of Christ Church, Parbold. Further details will be provided at the next meeting.

- It was reported that overgrown trees are causing a problem to road users on Lancaster Lane. The Clerk will make some enquiries and report back to the next meeting.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda.

There being no other business the Chairman closed the meeting at 2100hrs.

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Chairman

3rd March 2023

