

Parbold Parish Council

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MINUTES

Minutes of the meeting of the Parish Council held at 7.30pm on Friday 14th April 2023 in Parbold Village Hall, The Common, WN8 7DL

Present: Cllr Arnold (Chair), Cllr Blake, Cllr Bithell, Cllr Schaffel, Cllr Gill, Cllr Long

5 members of the public in attendance.

1. To record apologies for absence

Apologies were accepted from Cllr Holland, Cllr Stopford, Cllr Butts and Cllr Carruthers.

2. To receive declarations of interest

None declared.

3. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

A member of the public requested an update on the prospect of placing a directional sign to the Parbold Bottle. Cllr Blake provided information on a possible grant option and a number of newspaper clippings relation to the history of the Bottle. Another member of the public explained the work done by the Lions to maintain the approach to and area around the monument and the proposal to erect an information board close by.

4. To ratify as a correct record the minutes of the meeting held 3rd March 2023

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

5. To ratify accounts and authorise payment of accounts presented

070323	B Joule – wildflower seeds	BACS	£59.98
070323	B Joule – coronation napkins	BACS	£13.94
070323	B Joule – coronation food boxes	BACS	£52.08
070323	B Joule – stamps	BACS	£5.44
110323	WA Property Mgmt – path repair	BACS	£640.00
150323	Vision Link telemetry flood detection	D/D	£24.00
150323	O2 - CCTV	D/D	£23.60
160323	B Joule – wildflower stickers	BACS	£36.00
200323	WA Property Mgmt – flags under VH bench	BACS	£160.00
280323	B Joule salary	S/O	£794.68
280323	Office supplies – ink cartridges	BACS	£20.34
290323	Parbold Plumbing – cabin water leaks	BACS	£90.00
310323	Chairman’s allowance	BACS	£100.00
310323	Bank charges	D/D	£18.00
310323	HMRC tax	S/O	£173.06
060423	JW Moore	BACS	£578.40
110423	Wrightington Windows	BACS	£20.00
120423	Extra wildflower seeds	BACS	£23.50
120423	CFA Civils	BACS	£540.00
130423	Extra stickers for Wildflower packets	BACS	£18.00

Signatories – please note that following authorisation at this meeting the requests for BACS payment will mirror this list.

6. To note Planning and Planning Applications

Application Number: 2023/0173/FUL

Proposal: Conservation rooflights to front and rear of existing roof

Location: 4 Mill Leat Mews, Parbold, Wigan, Lancashire, WN8 7NH

Comments: The Parish Council has no objection to this application.

Application Number: 2023/0216/FUL

Proposal: Single storey rear extension

Location: 6 Mill Leat Mews, Parbold, Wigan, Lancashire, WN8 7NH

Comments: The Parish Council has no objection to this application.

Application Number: 2023/0094/FUL

Proposal: Demolition of existing vacant garages to the rear of 5 The Common and erection of a replacement single storey building to be used as an office.

Location: Land To Rear Of 5 The Common, Parbold, Wigan, Lancashire, WN8 7HA

Comments: The Parish Council has no objection in principle, although there is a possible concern about flooding, which the Council feels should be further explored.

Application Number: 2023/0195/FUL

Proposal: Single storey rear extension

Location: Oaklea, 7 Brandreth Delph, Parbold, Wigan, Lancashire, WN8 7AQ

Comments: The Parish Council has no objection to this application.

Application Number: 2023/0132/FUL

Proposal: Conversion from a three bedroom semi detached house to four bedroom semi detached house incorporating new single storey rear extension 2.80m x 8.62m and a two storey extension to side elevation 11.7m long. There will also be a porch added to the to front elevation and a dormer to loft conversion rear elevation.

Location: 34 Beech Avenue, Parbold, Wigan, Lancashire, WN8 7NS

Comments: The Parish Council has no objection to this application.

7. Village issues

- **To receive an update on the meeting with United Utilities**

The previously circulated report was discussed and it was agreed that the meeting was productive. It was reassuring to hear that investment in

the Hoscar site has resulted in far fewer odour events. The next meeting is scheduled for 10th October.

- **To discuss whether to enter the 2023 Best Kept Village competition**

It was resolved to enter the competition again this year and to improve the promotion of the event within the village. Last year Parbold just missed out on the final judging round and increased engagement with residents and businesses this year may improve the chance of final selection.

- **To discuss the land adjacent to The Heys and the library area**

It was resolved to instruct a contractor to clear this area of weeds and create a neat and low maintenance garden. The surface will be gravel, with shrubs and bulbs planted for interest. LCC will be contacted to see if they wish this to extend on to their small area of land adjoining the garden and if so, would be prepared to contribute to the cost.

8. Alder Lane

- **To receive an update on the ongoing work in Chapel Meadow and adjacent area from Bramble Way car park to Chapel Meadow**

Due to the length of time elapsing from the original two quotes to renovate the Chapel Meadow paths under the Capital Grant scheme, the Parish Council have received two updated quotes from contractors and are awaiting the third quote. There is a requirement that the successful contractor has suitable equipment narrow enough to work from the path surface and not damage the verges. The quotes will be brought to the next meeting for a decision on the successful contractor.

- **To discuss quotes for the replacement of the fence alongside the canal**

The path runs from the leachate tank fence alongside the canal for a distance of approximately 70 metres without any fencing. It had been resolved in a previous meeting not to fence this section. It was also agreed to remove some collapsed fencing further along this stretch. Further consideration will be given as to whether to replace this fence.

- **To discuss the proposal to replace the fence around the leachate pit**
Following a meeting with WLBC officials regarding a new fence around the leachate pit it was resolved to request one of the options offered, which is a metal fence with inset gate. The clerk will liaise with WLBC Estates to organise the removal of the existing fence and erection of the new one.
- **To discuss the recommendations of the WLBC Arboricultural Officer for the trees in Chapel Meadow**
The Parbold Wildlife Group have submitted an application to the Whitemoss grant scheme, for funds to undertake project work on Chapel Meadow. This work includes improving the path from Bramble Way car park to Chapel Meadow, fencing along this path next to the canal bank and making the trees in the wooded area safe. If the application is successful then funds will be used to implement the recommendations from the Arboricultural Officer.

9. To discuss the date for the Annual Parish Council meeting

Under Schedule 12, Para.7 of the Local Government Act 1972, the Annual Meeting of a Parish Council having undergone elections shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office. For the May 2023 elections, even if the Parish election is uncontested, the new Councillors only take office from Tuesday 9th May. Therefore the current proposed Annual Meeting date of 5th May is too early as it should be held on a date between Tuesday 9th May and Tuesday 23rd May. It was resolved to hold the meeting on Monday 15th May.

10. To approve the bank reconciliation for 2022-23

The final bank reconciliation for 2022-23 had been circulated to Councillors and it was resolved to accept this as a true record of the Parish Council's financial position.

11. Update on Councillor raised issues:

- **The Flood Plan**

As Cllr Stopford is not present it was agreed to defer this item until his return.

- **The grant application for a heritage sign for the Parbold Bottle**

Cllr Blake provided information relating to a possible grant for the required signage, along with historical clippings and articles kindly provided by a resident. It was resolved that the Clerk will look to make an application for funds for the sign.

12. Clerk's Report

The report was duly noted.

13. To discuss West Lancs CIL funding 2023 and Infrastructure Projects

The Parish Council have been requested to provide any update on current and possible future CIL projects. Due to the short closing date no bid has been made for the current year. Enquiries will be made as to the situation regarding a previous project run by WLBC and the Canal and Rivers Trust to improve the towpaths in and around Parbold.

14. Councillors' agenda items for future meetings

- As recent correspondence with PWC appears to be failing to produce results to reclaim monies owed by Morrisons for ground rental, it was suggested to write a letter outlining further legal action if necessary.
- A resident had highlighted the condition of the kerb along Lancaster lane near to the junction with the A5209, where due to vehicles parking on the grass verge it has become churned up and muddy. This land is the responsibility of LCC and this issue has previously been reported to County Councillor Bailey. Enquiries will be made with Parbold Douglas school regarding considerate parking at relevant school times.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda.

- **To consider a S137 grant to Christ Church Parbold**

A report had been submitted to the Parish Council outlining the hazardous condition of some trees and shrubs within the grounds of Christ Church. It was resolved to offer an amount of £500 towards the work needed to improve the condition and safety of the trees.

There being no other business the Chairman closed the meeting at 2110hrs.

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Chairman

14th April 2023

