

Parbold Parish Council

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**Minutes of the meeting of the Parish Council held at 7.30pm on Friday 7th January 2022
in Parbold Village Hall, The Common, WN8 7DL**

Present: Cllr Arnold (Chairman), Cllr Bithell (Vice Chairman), Cllr Blake, Cllr Butts, Cllr Schaffel, Cllr Long, Cllr Stopford,

In attendance: County Councillor Bailey.

MINUTES

1. To record apologies for absence

Apologies were accepted from Cllr Carruthers, Cllr Gill and Councillor Holland

2. To receive declarations of interest

None declared.

3. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

County Councillor Bailey gave the Council an update, including:

- A reminder that if a streetlight is out, it can be reported to WLBC via the “Report It” function. If more than 1 streetlight is out it could be a supply problem which will be rectified by the relevant authority.
- A forthcoming County Council conference will be discussing highways issues and projects. Any issues or areas of concern can be reported to County Councillor Bailey, including roads that need repair.
- Local authority leaders across Lancashire have agreed to work together to deliver a new County Deal for the region across a range of areas including the economy and transport. This will give access to funding to improve infrastructure and transport, to include roads and train fares.
- It was raised that gullies around the parish become filled with leaves, blocking drains which in turn can cause flooding. This has been raised to WLBC and County Councillor Bailey will monitor the situation. Vehicles parking half on the verge of Lancaster lane has caused damage to the grass and County Councillor Bailey was asked to look into an alternative surface solution.

4. To ratify as a correct record the minutes of the meeting held 3rd December 2021

The minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

5. To update the Council on the status of the Community Infrastructure Levy (CIL) funding to date

The Parish Council received a CIL payment of £1,185.52 in October 2021 in respect of the development of the old Royal Bank of Scotland building, Scarisbrick House. It was resolved to use this money along with Capital Grant funding (see item 6) to buy a new piece of equipment for the Burnside play area. The use of the payment for this purpose has been approved by WLBC and will benefit the users of the playground.

6. To decide upon Capital Grant funding allocation

It had been previously agreed to utilise funds from the Capital Grant to purchase a cantilever basket swing for the Burnside playground. The cost of the purchase and installation of this swing is as follows:

		VAT	TOTAL
Cantilever swing	£5500.00	£1093.00	£6558.00
Capital Grant	£3000.00		
CIL	£1185.52		
Parish Council funds	£1314.48		

It was resolved to purchase the cantilever swing using the funds as shown.

7. To consider repairs to the playground surface at the Village Hall play area

During the last playground inspection it was noticed that there is a small hole in the surface of the play area near to the slide, approximately 8cm by 3cm. Although this is not believed an immediate risk, it was agreed to consider a repair.

This item is deferred to the next meeting whilst enquiries establish whether this surface is still under guarantee, and therefore the repair will be covered by the provider.

8. To discuss the outcome of the PCA meeting held on 7th January 2022

Parish Councillors met with members of the PCA at 1030hrs on January 7th to discuss village hall matters. The lease and Management Agreement were reviewed and it was agreed to update them where necessary. A suggestion was made that the PCA and Parish council work together as a community partnership in order to address issues and futureproof such a valuable asset as the village hall.

It was felt that a presentation by the PCA committee to the Parish Council would be beneficial. This would give an overview of the PCA's current position and raise issues that are currently affecting the village hall. A date will be agreed and the outcome reported in due course.

9. To ratify accounts and authorise payment of accounts presented

031221	PCA	Room hire	3048	£34.00
141221	E Joule	Expenses	3049	£26.80*
141221	Yates	Playground Inspection	3050	£69.00*
181221	Wrightington Windows	Village Hall cleaning	3051	£20.00
181221	E Joule	Salary	3052	£720.29
191221	O2	CCTV contract	d.d.	£21.90*
050122	E Joule	Training course/Manual	3053	£97.65
050122	Argus	Village Hall CCTV maintenance	3054	£96.00*
050122	PCA	Room hire	3055	£34.00

*contain VAT

The accounts were ratified and authorised for payment.

The Council were advised of the delay in applying to move bank accounts from RBS to Unity Trust bank, due to the pandemic and high numbers of applications to Unity Trust. In the meantime, the application to RBS to change the signatories mandate and move to internet banking is being processed.

10. To discuss Lancashire Constabulary Nice Investigate digital management system and the invitation to register

This is an initiative introduced by Lancashire Constabulary to encourage more effective use of CCTV material. By registering the Parish Council CCTV cameras with Lancashire Constabulary the sharing of images and videos following an incident is speeded up considerably which saves time and improves the chances of catching an offender.

Currently, if an incident occurs officers have to manually find relevant CCTC cameras and request permission to upload data onto a disk or memory stick.

However, once registered with NICE, officers are aware of the location of the CCTV cameras and if they could be of use during an investigation an email will be sent to the Parish Council data controller asking for permission to remotely access the data.

Also, if the Parish Council want to report a crime or incident, the uploading and sharing of CCTV images is much quicker and easier.

It was felt that this is a positive move in assisting Lancashire Constabulary with the prevention and detection of crime and it was resolved to register with this initiative.

11. Update on Councillor raised issues:

- A request had previously been received to make a financial donation towards a bench being purchased by the Parish Council. It was resolved to accept the donation and to purchase a recycled plastic bench, which is robust and requires little maintenance. To ensure that memorial and commemorative articles are managed in line with parish council strategies a Memorial Policy has been created, and this was ratified at the meeting.
- Regular checks show that vehicles are consistently parking close to the junction of The Common and Linley drive. The Highway Code states that vehicles should not park within 10 metres of a junction, to do so would be classed as causing an obstruction. The situation was reported to PCSO Andrew Critchley, who covers Parbold and who will monitor the situation. It will also be included in the next PCA newsletter.
- Efforts have been previously made to have the potholes repaired in the car park outside the parade of shops on the Common. This has been raised again and discussions with a contractor are ongoing.

12. Councillors' agenda items for future meetings

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of the remaining items on the agenda.

- The issue of obstruction of pavements was raised. This is mainly in relation to vehicles partially blocking the pavement when parked, which causes pedestrians to walk into the road to pass by. This is especially dangerous for pedestrians with prams or wheelchairs/walking aids. It is asked that car drivers park more considerately and do not obstruct the pavement. A reminder in the next newsletter was suggested.
The pavement has also been blocked by household bins being left out on the pavement once emptied. This will be raised with the Borough Council by Cllr Blake.
- The Queen's Platinum Jubilee commemorating 70 years on the throne will be celebrated from Thursday 2nd June to Sunday 5th June. This gives the Parbold community the chance to come together to celebrate this historic reign with events and activities through this extended weekend. Ideas for events are being sought.
- Use of the car parks at the Common shops parade and at Bramble Way was discussed, as occasionally they become congested and overfull. Limiting the single stay of a

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vehicle in these car parks to a defined time period is a possible solution and this will be explored.

- A question was raised over the status of the Local Plan in relation to Parbold. It is understood that no decisions have been made yet and Councillor Blake offered to provide more detail to the Council when it becomes available.

13. To Discuss the LGA Code of Conduct consultation

Cllr Stopford has reviewed the draft copy of the LGA Code of Conduct as revised by WLBC and gave his views to the Parish Council. Other Councillors concurred with his views. A response will be prepared to be fed back to WLBC representatives by the due date of 14th January.

There being no further business the Chairman closed the meeting at 2110hrs.

*Cllr Brian Arnold
Chairman*

7th January 2022