

Minutes of the meeting of the Parish Council on Friday 2nd October 2009 - 7.30 pm at Parbold Village Hall.

1 To record apologies for absence

Present: Cllr Mrs Wess (Chairman), Cllr Hammond (Vice-Chairman), Cllr Bailey, Cllr Bithell, Cllr Mrs Blake, Cllr Mrs Halton, Cllr Mrs Harray, Cllr Mrs XXXX.

Apologies: Cllr Mrs Butts (due to illness)

2 To receive declarations of interest

Cllr Hammond – personal interest in village hall matters

Cllr Mrs Wess – personal interest in village hall matters/PCA

Cllr Mrs Butts - personal interest in village hall matters as she is Parish Council appointed observer to the PCA General Committee

Cllr Bailey - personal interest in any items relating to his position as a member of West Lancashire Borough Council as a Member of Lancashire County Council.

Cllr Mrs Halton – personal and prejudicial in village hall matters, PCA and personal interest in Parbold Festival.

Cllr Mrs Blake – personal interest in any items relating to her position as a member of West Lancashire Borough Council

3 To sign as a correct record the minutes of the meeting held 4th September 2009

Resolution (73/09): That the minutes be signed as a correct record of the meeting. Proposed by Cllr XXXX, seconded by Cllr Mrs Halton, all in favour.

4 Co-option of new member onto the Council and declaration of acceptance of office

Brian Arnold was co-opted onto Parbold Parish Council and a declaration of acceptance of office was read out, witnessed and signed.

5 Chairman's Report

The Chairman reported attending the Lathom Parish Council Civic Service, with Cllr Hammond. The service was most enjoyable and was combined with the village Harvest Festival. She also reported a busy month for long consultation documents. She thanked Cllr Mrs XXXX for watering the plants at the rear of The Common car park and repairing the notice board.

6 Clerk's Report

The meeting took this opportunity to discuss items of recent correspondence.

7 Report from meeting at Wigan Waste Water Treatment Centre, Hoscarr

A written report had been issued prior to the meeting by Chairman, Cllr Mrs Wess.

United Utilities point out that Water quality and odour treatment is non-statutory requirement. The company has spent £20 million and will have to spend more if European rules demand that the River Douglas be brought up to the level of a bathing river. The meeting discussed the transportation of sludge from Hoscar to Davyhulme in Manchester which will involve the movement of articulated lorries along the A5209 between 6:30 am – 10:00 pm.

Resolution (74/09): That the Parish Council encourage people to complain about the smell, asking people to complain to both WLBC Environmental Health and United Utilities and to keep a record of when they have complained, noting the name of the person they complained to and requesting a ring-back to ensure their complaint was reported. To co-ordinate complaints, people should also inform the Parish Clerk when they complain. Proposed by Cllr Mrs Wess, seconded by Cllr Mrs XXXX, all in favour. Action: The Clerk to highlight this issue again in the PCA newsletter and also to inform Rosie Cooper, MP.

8 To consider grant to Parbold Baby & Toddler Group as for accounts

Resolution (75/09): That a grant of £ 50 be awarded by way of Section 137 LGA 1972. Proposed by Cllr Mrs Blake, seconded by Cllr Mrs XXXX, three abstentions.

9 To consider donation to the Royal British Legion Poppy Appeal and decide arrangements for presentation of wreaths at the Churches

Resolution (76/09): That a grant of £100 to the Royal British Legion Poppy Appeal by way of Section 137 LGA 1972. Two poppy wreathes are to be obtained. Proposed by Cllr Mrs XXXX, seconded by Cllr Hammond, all in favour. Cllr Mrs Wess and Cllr Hammond will present one at Christ Church Douglas-in-Parbold and Cllr Mrs Blake will present one at Our Lady & All Saints RC Church on Remembrance Sunday. Action: the Clerk.

10 To ratify accounts and authorise payment

140909	David Secrett	Gardening/cleaning service	s.o.	£128.00
260909	E A Broad	Salary (Sept 2009)	s.o.	£655.91
260909	Sherwoods	Grasscutting (Sept 2009)	s.o.	£1043.11 *
021009	JCD Contracting Ltd	New lock at village hall	1970	£210.45*
021009	M Hammond	New parish council printer	1971	£133.88*
021009	CPRE	Annual subscription	1972	£29.00
021009	Allianz	Additional premium to increase fidelity guarantee	1973	£47.42
021009	Douglas Valley Roofline	Roof repair VH	1974	£2,588.79*
021009	Yates Playgrounds	Playground inspections	1975	£68.15
021009	SLCC	Annual Membership fee	1976	£117.00
021009	Inland Revenue	Tax and NI	1977	£85.33

021009	E A Broad	Travel & renew subscription	1978	£84.12
		Computer virus checker		
021009	Parbold Baby & Toddler Group	Section 137	1979	£50.00
021009	Royal British Legion	Section 137 grant	1980	£100.00

*contain VAT

Resolution (77/09): That the accounts be ratified and authorised for payment. Proposed by Cllr XXXX , seconded by Cllr Bailey, all in favour.

11 To arrange a finance committee meeting for determination of budget and precept

Finance Committee Composition:

Cllr Bailey, Cllr Bithell, Cllr Mrs Butts, Cllr Mrs XXXX, Cllr Mrs Wess, Cllr Mrs Harry and the Clerk agreed to meet on Wednesday 18th November 2009 at 7:30pm in Parbold Village Hall. Cllr Arnold agreed to join the Finance Committee. Action the clerk

12 Alder Lane

- **Report from Alder Lane Committee Meeting**

The minutes of this meeting were distributed by Cllr Hammond, by e-mail and given to Cllr Mrs XXXX during this meeting. Cllr Hammond took the members through extracts from the notes.

Resolution (78/09): That an item be placed in the newsletter to seek volunteers from the community. Proposed by Cllr Hammond, seconded by Cllr Blake, all in favour.

The meeting discussed a flexible approach to the provision of the MUGA/youth shelter and a pavilion at the Alder Lane site. The meeting noted that there is current funding via the FA for changing facility buildings. Cllr Bithell pointed out that if funding became available for a MUGA the council must consider this.

Cllr Mrs Harry agreed to contact the FA and Sport England.

The next Alder Lane Management Meeting was confirmed as 7.30pm on 21st October 2009

Resolution (79/09): To move priority to building a pavilion before other development at Alder Lane. Proposed by Cllr Hammond, seconded by Cllr XXXX, 7 in favour, 1 abstention, 1 against.

The Clerk was asked to contact Rachel Middleton to obtain details of Ponds for People to ask for support in maintaining the pond.

Resolution (80/09): To accept the proposals as written:-

- Cllr Mrs Wess and Cllr Mrs XXXX deal with any bookings.
- Facilities be advertised on notice board, newsletters and the website.
- The possibility of marking out the old field in grids be investigated.
- The new field posts be usable to both football and rugby players.

Proposed by Cllr Bithell, seconded by Cllr Mrs Blake, seven in favour, Cllr Mrs XXXX abstained & Cllr Bailey against

Resolution (81/09): That the Parish Council obtain 1 ton of suitable sand to fill holes in the football field. Proposed by Cllr Mrs Wess, seconded by Cllr XXXX, all in favour.

The meeting discussed the need to liaise with WLBC to determine what type of goal posts could be used on top of the infill site. Once these were in place and the field was lined out and ready for use, the Council decided to advertise the new field, using the backbone of the scouting organisation to have a family event. Cllr Bithell agreed to co-ordinate this.

Resolution (82/09): That the Clerk send a letter of thanks to Pete Cooley, WLBC, on his retirement. Proposed by Cllr Mrs Wess, seconded Mrs XXXX, all in favour. Action: the Clerk

13 Village Hall Matters:

Cllr Mrs Halton left the room.

- **Roof – repairs and insurance update**

Resolution (83/09): Clerk to inform insurance company that the Insurance Ombudsman would be contacted if there was no decision taken about whether the roof repair was covered by insurance within ten days. Also to notify Allianz that Cllr Mrs XXXX had authority from the Parish Council to discuss the matter with them over the telephone. Proposed by Cllr Mrs Wess, seconded by Cllr Mrs Harry, six in favour, two abstentions. Action: the Clerk.

- **Land Registration update**

Clerk to prepare costings for production of sworn affidavits for the next meeting. In the meantime the Chairman will continue to go through the minute book again to check out the solicitors and speak to former Clerk, Len Watson.

- **Lease and management agreement**

The clerk apologised for not bringing the documents to the meeting. Paperwork to be produced for signature at the meeting with the PCA on the 26th October 2009.

- **Acoustics problem in small hall**

The meeting was told that the PCA had decided to apply to the community chest for a grant to put curtains over the doorways.

Resolution (84/09): That the Parish Council formally ask the PCA to put curtains on the windows. Proposed by Cllr Bithell, seconded by Cllr Mrs Harrhy, Cllr Hammond abstained (interest declared).

- Consider sponsoring the April 2010 PCA newsletter

Resolution (90/09): That the Parish Council sponsor the April 2010 newsletter at a cost of £125.00. Proposed by Cllr Mrs XXXX, seconded by Cllr Mrs Harrhy, Cllr Hammond abstained (interest declared).

- Report from PCA/ PC Liaison Meeting 30th September 2009

Notes from this meeting were distributed by email.

Resolution (91/09): Cllr Mrs Wess and Cllr Mrs XXXX agreed to meet with the PCA to discuss fixtures and fittings and insurance. The list of repairs issued by the PCA will be considered during the Finance Committee Meeting, with a view to prioritising the list. Proposed by Cllr Mrs XXXX, seconded by Cllr Mrs Harrhy, all in favour.

Cllr Mrs Halton returned to the meeting.

14 To discuss parking on pavements throughout the village

This issue was discussed by the Parish Council and it was determined that it was a police matter. This will be raised at the next PACT meeting on 5th October 2009 and highlighted in the PCA newsletter. People should be reminded to report the number plates of cars seen inconsiderately parked to PC Hackney who has agreed to write to the drivers.

15 Update on maintenance at Burnside Play Area

Quotations for the work and recent play area inspections highlighted necessary maintenance work. The clerk was asked to obtain comparative quotes and return to the next meeting with these.

16 Planning and Planning Applications

- Consider response to Local Development Framework, Submitted Draft North West Plan Partial Review

The meeting thanked the Chairman for looking at the Options Paper in detail and accepted her drafted responses as the parish council response with the exception of Question 16 (detailed below). Parbold Parish Council prefer Option 1 – with the majority of the development to be in Skelmersdale.

Resolution (92/09): Question 16:- Parbold Parish Council does not agree that pitches, permanent or transient should be provided for gypsies and travellers. Proposed by Cllr Bailey, seconded by Cllr Arnold, 5 in favour, 4 against, carried. Action: The Clerk.

17 Appley Bridge and Parbold infill sites – update

The figures obtained showed no areas of concern.

18 To discuss relisting Correspondence on agenda

Resolution (93/09): To have a standing item on the agenda “Any Item of Urgent Business at the discretion of the Chairman”. Proposed by Cllr Bailey proposed, seconded by Cllr Mrs Harry, all in favour. Action: the Clerk.

19 Parish Annual Report – consideration of distribution

Resolution (94/09): That anyone requiring a copy of the Parish Annual Report may receive one free by e-mail but must purchase a hard copy at the cost of approximately £3. Proposed by Cllr Mrs XXXX, seconded by Cllr Mrs Harrhy, all in favour.

20 To discuss the problem of noise pollution, disturbance and anti-social behaviour in the village

Cllr Mrs XXXX left the room during discussion of The Stocks Tavern hearing over entertainment license. Cllr Mrs Wess reported on the hearing held at West Lancs Borough Council.

Cllr Arnold declared a personal interest as a neighbour of the Wayfarers.

Clerk asked to write to WLBC to complain that the parish council is not notified of variations in licensing and that only Chorley police are consulted, rather than local police. Also to publicise in the newsletter contact numbers of neighbourhood nuisance, local policeman and environmental health so that residents can complain if they need to. It was noted that residents should obtain a log number if they contact the police.

Cllr Mrs Blake left the meeting at 10pm.

21 To discuss Parbold Dry Dock

The meeting discussed the area, noting that the WLBC maintenance contract is being followed and the Environment Agency are currently considering their report. The presence of Japanese knotweed was causing concern but as it is located so close to the water it cannot be cut back without special measures.

22 To determine representation at forthcoming meetings

Wednesday 30th September 2009 – clerk will attend LSP Spatial Forum in Skelmersdale.

5th October 2009 – Cllr Hammond to attend Community Futures meeting

9th October 2009 – Clerk to attend WLBC Clerk’s Liaison meeting

15th October 2009 LALC area committee meeting will be attended by Cllr Mrs Wess, Cllr Hammond, Cllr Mrs Harrhy, Cllr Mrs XXXX.

Friday 16th October 2009 LSP forum will be attended by Cllr Mrs Wess and Cllr Hammond.

Saturday 31st October 2009 LALC Area Conference– booked places for Cllr Mrs Wess and Cllr Hammond. Requested further places for Cllr Mrs Harrhy and Cllr Mrs XXXX but not yet confirmed.

23 Councillors' agenda items for future meetings

Cllr Mrs Wess: Edward Jackson report – valuation of the Village Hall, clerk's pay scales, insurance.

Cllr Mrs XXXX: Insurance information from Allianz, clerk to ask LALC why there are three voting reps but only two permitted to attend LALC Conference.

Cllr Bailey left the meeting 10.15pm

24 Resolution (95/09): Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda

Proposed by Cllr Mrs Wess, seconded by Cllr Hammond, all in favour.

25 Update on LEF bid

There was no further information of this issue.

26 Sports flooring in main hall update

Item discussed in camera and no publication permitted

There being no further business the Chairman closed the meeting at 10.30 pm.

Cllr Mrs R Wess - Chairman

Mrs E A Broad – Clerk

Date