

Minutes of the Meeting of the Parish Council at 7.30pm on Friday 8th January 2010 – 7.30pm Parbold Women’s Institute Hall.

No members of the public present.

1 To record apologies for absence

Present: Cllr Mrs Wess (Chairman), Cllr Arnold, Cllr Bailey, Cllr Bithell, Cllr Mrs Blake, Cllr Mrs Harry.

Apologies: Cllr Hammond, Cllr Mrs Halton, Cllr Mrs Butts, Cllr Mrs XXXX, the clerk

2 To receive declarations of interest

Cllr Mrs Blake – personal interest in any items relating to her position as a member of West Lancashire Borough Council

Cllr Bailey - personal interest in any items relating to his position as a member of West Lancashire Borough Council as a Member of Lancashire County Council.

3 To sign as a correct record the minutes of the meeting held 4th December 2009

Amendment: Add Parish Champion, Mike Otter.

Resolution (122/09): Following amendment, the minutes be signed as a correct record of the meeting. Proposed by Cllr Mrs Harry, seconded by Cllr Arnold all in favour.

4 Any Item of Urgent Business at the discretion of the Chairman

No items raised.

5 Chairman’s Report

The Chairman noted that Lancashire County Council will be advertising for a new school crossing person and that PC Hackney had been informed of the situation. The Chairman has been asked to open The Pear Tree Coffee Bar.

6 Clerk’s Report

In the absence of the clerk, due to poor weather (snow/ice) and driving conditions, no report was given.

7 To ratify accounts and authorise payment

251209	David Secrett	Gardening/cleaning service	s.o.	£ 128.00
261209	E A Broad	Salary (Dec 2009)	s.o.	£ 699.38

261209	Sherwoods	Grasscutting (Dec 2009)	s.o.	£ 53.13*
080110	Inland Revenue	Tax and NI	1997	£ 112.92
080110	E A Broad	Travel expenses	1998	£ 22.08
080110	M J Woolfe	Village hall flooring report	1999	£1,060.60
080110	West Lancs CVS	Parish Plan work (Martin Trengrove)2000		£350.00

Resolution (123/09): That the accounts be ratified and authorised for payment. Proposed by Cllr Arnold, seconded by Cllr Bithell, all in favour. Action the clerk

8 To determine arrangements for the Fun Day

The meeting had no response from the request for Parish Champion funding to provide toilets for the Fun Day. It was agreed to contact local groups and request volunteers via the PCA newsletter. If funding from the Parish Champion is not possible, funds may be allocated from the Alder Lane Fund. Action: The clerk to contact Parish Champion again and Cllr Mrs Wess and Cllr Mrs Harrhy prepare item for newsletter, Cllr Bithell to view this and comment.

9 Update on the WLBC CCTV coverage of Parbold

Still no corroborated news – to be followed up as an agenda item at the next meeting.

10 To consider proposals from the youth club regarding Parish Council Website

Resolution (124/09): That the Parish Council appoint Tim Cornah as site administrator for the Parbold Parish Council website: www.parbold-pc.gov.uk. Proposed by Cllr Mrs Blake, seconded by Cllr Bithell, all in favour.

Resolution (125/09): That the contents of the website be agreed as those suggested and amended in future following consultation with the Clerk and Chairman. Proposed by Cllr Mrs Harrhy, seconded by Cllr Mrs Blake, all in favour.

Resolution (126/09): That website details of individual councillors be determined by the Councillor themselves, with this limited to the name of the Councillor if they so wish. Proposed by Cllr Bailey, seconded by Cllr Mrs Wess, all in favour.

11 To agree the terms of reference document for the Personnel Committee

Item deferred until next meeting.

12 To decide whether to word future agenda items as a proposal for decision

Item deferred until next meeting.

13 Alder Lane

- **To discuss goalposts for new field**

No update due to clerk's leave.

- **Update on maintenance of old goal posts**

Not done yet due to poor weather conditions.

- **Pond maintenance**

The meeting noted that Chris Horridge, PWG, has volunteered to cut a path to and around the pond to ease access issues. The Clerk to continue contact with Pond Conservation.

- **Report from Alder Lane Management meeting**

In the absence of Cllr Hammond Cllr Mrs Wess reported that officers had been appointed, Cllr Bithell is looking into the plan for changing rooms and that Chris Horridge, PWG volunteered to cut a path to the pond.

- **To set up bank account for Alder Lane Management Committee with transfer of £5,000 parish council funds**

Item deferred until the charitable trust is set up to make the request for funding. The trust is to provide their Charity Number accompanied by another copy of their constitution and a justification of the request made for funding.

14 Village Hall Matters:

- **Ceiling – repairs**

Booked for January 2010.

- **Land Registration update**

No progress.

- **Acoustics problem in small hall**

Resolution (127/09): That the Parish Council meet in Parbold Women's Institute in February and March or until the acoustic problem in the village hall is resolved. Proposed by Cllr Mrs Harray, seconded by Cllr Bailey, all in favour. The clerk to write to Clare Gillard as PCA Secretary to communicate this. Action: the clerk.

- **Signs on Village Hall**

Deferred in absence of Cllr Mrs Halton.

- **Key to Village Hall**

Resolution (128/09): That the Parish Council request a key for the Village Hall so that it can be used for access for repairs and any future meetings. Proposed by Cllr Bithell, seconded by Cllr Mrs Wess, all in favour. Action: the clerk to write to PCA Secretary, Clare Gillard.

- **Flooring Main Hall**

The report on the main hall flooring is currently being prepared. It will be issued to the Parish Council on receipt of remittance to Flooring Forensics. **Action the clerk**

- **Insurance**

The Council discussed the insurance requirements that the shed be locked with an appropriate lock and the filters on the cooker be cleaned every three months. It was noted that the cooker is very rarely used and the meeting considered the insurance requirements to be excessive. It was agreed to ask that the clerk contact the insurance company to negotiate a relaxation of the requirements and clarify this at the next meeting.

15 Update on Civic Service

The final guest list has been prepared for the event organised for the 7th March 2010. The working group were authorised to order the buffet and requested to seek an alternative venue for the buffet if it becomes apparent that the Scout Hut is unlikely to be completed in time.

16 Car Parking issues in the village including Beech Avenue

Item deferred in the absence of Cllr Mrs Halton.

17 Society of Local Council Clerk's Subscription Fees

Item deferred in the absence of Cllr Mrs XXXX.

18 The provision of allotments in Parbold

The provision of allotments in Parbold was considered but dismissed as the Parish Council has no viable land for this purpose.

19 Planning and Planning Applications

Planning Applications received:

Application Number: 2009/1285/FUL

Proposal: Full rendering of property and reconstruction of roof with 3 dormers to front and rear and recovering with slate.

Location: Scarrig, Parbold Hill, Parbold, Wigan, Lancashire, WN8 7TQ

Parish Council Response: No objections to this proposal.

Application Number: 2009/1297/FUL
Proposal: Two storey side extension and single storey rear extension.
Location: 22 Greenfield Avenue, Parbold, Wigan, WN8 7DH

Parish Council Response: No objections to this proposal.

Application Number: 2009/1337/FUL
Proposal: Conservatory to rear.
Location: 57 The Common, Parbold, Wigan, WN8 7EA

Parish Council Response: No objections to this proposal.

20 To determine representation at forthcoming meetings

Blackburn Cathedral Epiphany Service - Cllr Arnold & guest

LALC area committee – Cllr Mrs Wess, Cllr Hammond, Cllr Mrs Harrhy

Face The People – Cllr Mrs Harrhy

21 Councillors' agenda items for future meetings

Cllr Bithell: Classification of meetings of Alder Lane committee's – Cllr Bailey requested a further copy of the Alder Lane Management constitution.

22 Resolution: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda

There were no members of the public present.

23 Update following survey of the flooring in the Village Main Hall

Item discussed in camera with no publication permitted

There being no further business the Chairman closed the meeting at 8.45pm.

Chairman – Cllr Mrs Ros Wess

Clerk – Mrs E-A Broad

Date