

**Minutes of the meeting of the Parish Council at 7.30 pm on Friday 7<sup>th</sup> October 2011 at Parbold Women's Institute.**

**Present:** Cllr Bailey (Chairman), Cllr Arnold (Vice Chairman), Cllr Bithell, Cllr Mrs Butts, Cllr Mrs Middleton, Cllr Mrs Wess

Prior to commencement of the meeting the Chairman invited questions from members of the public present, but there were no issues raised.

**1. To record apologies for absence**

Apologies were received from Cllr Mrs Blake, Cllr Mrs Houlgrave and Cllr Stapleton, Cllr Mrs Raju. It was noted that Cllr Arnold would be late arriving.

**2. To receive declarations of interest**

Cllr Mrs Butts - personal interest in village hall matters as Parish Council appointed observer to the PCA General Committee

Cllr Bailey – personal interest in any items relating to his position as a member of West Lancashire Borough Council, Lancashire County Council and Peter Lathom's Charity Board of Trustees.

**3. To sign as a correct record the minutes of the meeting held 2<sup>nd</sup> September 2011**

**Resolution (42/11): The minutes were accepted as a correct record of the meeting. Proposed by Cllr Mrs Butts, seconded by Cllr Bailey all in favour.**

**4. Any Item of Urgent Business at the discretion of the Chairman**

The Chairman apprised the meeting that the criminal prosecution of Ronald Taylor had resulted in a £260 fine, with £85 costs and a £15 victim surcharge for driving without due care and attention and failing to report an accident. The police would not have prosecuted him without the support of a witness who had only come forward following his personal offer of £100 reward.

**5. To ratify accounts and authorise payment of accounts presented**

280911	E A Broad	Salary (September 2011)	s.o.	£ 660.74
280911	Sherwoods	Grass cutting contract	s.o.	£1,206.08*
280911	David Secrett	Cleaning & Gardening services	s.o.	£128.00
071011	NALC	Quality Status application fee	2158	£60.00
071011	Argus Security Ltd	Cost of moving sensors from behind curtain	2159	£48.00*

071011	Bev Hayman	Carol concert donation agreed last meeting	2160	£150.00
071011	Simon Garside (t.a. Rutland Interiors)	Joiner – repairs to door at VH	2161	£73.00
071011	Parbold WI	Room hire	2162	£20.00
071011	James Forshaw	Repairs to rugby pitch	2163	£615.00
071011	Inland Revenue	Tax & NI	2164	£88.39
071011	E A Broad	reimbursement of postage costs	2165	£16.78
071011	LCC	Filling potholes on The Common	2166	£468.00*

\*contains VAT

**Resolution (43/11): That the accounts be ratified and authorised for payment.  
Proposed by Cllr Mrs Butts, second by Cllr Bithell, all in favour.**

**6. To acknowledge receipt of External Auditor's Report that there are no issues of concerns arising following completion of audit.**

The External Auditor's Report was acknowledged.

**7. To decide date for Finance Committee to meet and discuss budget for 2012-2013**

The Chairman will issue availability dates and this will be set administratively.

**8. WLBC Issues:**

**a. Select a candidate from nominations to WLBC Standards Board**

**Resolution (44/11): Cllr Mrs Wess proposed Brian Bailey, seconded by Cllr Mrs Butts, four in favour, one abstention – (Personal interest declared by Cllr Bailey).**

**b. Accept annual amendments to the Parish Charter**

The annual amendments were accepted in general but clarification as to the third bullet point on the capital grants criteria would be requested.

**9. To confirm details of tender documentation for :-**

**• Grass Cutting Contract 2013-2014**

The schedule of work was considered and amended. The Clerk was asked to contact Chris Horridge to check what work he undertakes on the pathways around Chapel Lane Meadow. It can then be considered as to whether it should be incorporated into the grounds maintenance contract. Also to check with Parbold Tree Wardens that they are happy to continue the work they current undertake or if any areas should be added to the parish council

grounds maintenance contract. If appropriate, perhaps the Parbold Wildlife Group could oversee Chris Horridge's work if it is preferable to keep it outside the scope of the grounds maintenance contract.

- **Appropriate Maintenance Contracts for Village Hall Security Equipment**

The tender documentation was amended and the Clerk instructed to send it to any interested contractors.

#### **10. Alder Lane:**

- **Update on Football Pitch (Pitch 1) Drainage**

The Clerk was instructed to with-hold payment of the balance of the account and to ask that the field be rolled before settling the account. It was noted that erection of the goalposts was quoted to cost £550. The Clerk was asked to contact WLBC for contractors to obtain comparative quotes.

- **Update on pitch renovation of Rugby Pitch (Pitch 2)**

The repair work was complete and invoice submitted.

- **Update regarding car park maintenance**

The Chairman took the price list from Bullen Transport and agreed to talk with Shevington Sharks about arranging a volunteer day to spread the road planings into the potholes.

- **Interpretation Board**

The Clerk confirmed that the board was on order from Shelly Signs at an estimated cost of £670, with a delivery address of Waterworth Landscapes who agreed to erect the board at a cost of £195.

#### **11. Village Hall Matters:**

- **To consider request for satellite dish installation as per PCA letter of 24<sup>th</sup> September 2011**

**Resolution (45/11): That the PCA be granted permission to install a satellite dish at the village hall. Proposed by Cllr Bithell, seconded by Cllr Bailey, all in favour.**

**Update on maintenance including fire doors, alarm wiring etc.**

Cllr Brian Arnold arrived at 8.50 pm.

The fire door had been repaired and the electrical check completed. The meeting were informed that the front doors require rehangng with larger hinges to prevent further damage to the doors and frames. However, the quotation of £365 was considered an unnecessary expense at this time. A vertical crack in the brickwork at the front of the building (near the bike rack) was reported, noting that Chris Lawn had agreed to look at this and advise.

#### **12. To note Planning and Planning Applications**

FOR INFORMATION (no Parish Council comment requested)

Application Number: 2011/1038/NMA

Location: Brismar Tanfield Nook Parbold Wigan Lancashire WN8 7DQ

Proposal: Non-material amendments to planning permission 2010/1412/FUL. Omission of chimney; reducing size of window to retreat; omission of render.

Application Number: 2011/1000/CON

Location: The Windmill Hotel 3 Mill Lane Parbold Wigan

Proposal: Approval of Details Reserved by Condition No.7 on planning permission 2009/0570/FUL relating to marking out of car parking spaces and manoeuvring areas on the rear and side car park.

Response: Parbold Parish Council welcomes the attempt to create off street parking however, there have been previous problems caused by cars blocking the road alongside the public house and Millan Interiors, that leads to houses behind. Therefore the proposals must not impede emergency vehicles that rely on access to the homes behind and, whilst the car park is being remarked, a KEEP CLEAR sign should be written onto this access road to discourage drivers parking there.

Application Number: T/2011/0073/TPO

Location: Land Adjacent To Rosedale House Brandreth Delph Parbold WN8 7AQ  
T6 Beech Remove. T7 Beech Remove. T17 Thorn Remove. T18 Elm Remove.

Parish Council Response: As the trees have tree preservation orders on them, their removal must adhere to the conditions stipulated in Planning Application 2001/0574/FUL

Application Number 2011/0992/FUL

Location: 3 Mill Leat Close Parbold Wigan Lancashire WN8 7NJ

Proposal: Replacement UPVC windows to front elevation.

Parish Council Response: Parbold Parish Council insists that the conservation area restrictions be maintained so that only like-for-like replacements be permitted.

It was noted that the application at 15 Tan House Lane had been withdrawn from Planning Committee for a further report on drainage issues.

### **13. To determine Parish Council response to Proposed Boundary Changes**

In view of no change to the West Lancashire area the Parish Council has no comments to make.

### **14. To review maintenance of the alleyway at the back of the shops on The Common**

The Parish Council thanked the Scouts for clearing this area and Councillors agreed that they would support a request for donation to the Hut on the Hill Project. The maintenance of this alleyway would be put into the grounds maintenance contract.

### **15. To request clarification on the status of the timings at 'level crossing'**

The Clerk reported speaking with staff at the Parbold Cabin, who acknowledged that both a time table change and a change in the position of the trigger for closing the gate was causing a longer than usual wait for vehicles on either side. The Clerk was asked to find out who made the decision to have the gates closed for a longer period and to challenge the validity of that decision.

**16. To decide Remembrance Day arrangements, including purchase of wreaths for Our Lady & All Saints RC Church and Christ Church, Douglas**

**Resolution (46/11): That a donation of £100 be made to the Royal British Legion Poppy Appeal under Section 137 of the Local Government Act. Proposed by Cllr Mrs Wess, seconded by Cllr Arnold, all in favour.**

It was agreed that Vice Chairman Cllr Arnold, accompanied by Cllr Mrs Wess, will present the wreath at Our Lady & All Saints RC Church Service and Cllr Mrs Butts will present the wreath at Christ Church Douglas-in-Parbold on 13<sup>th</sup> November 2011.

The following account was ratified:

Royal British Legion	Section 137 donation	2167	£100.00
----------------------	----------------------	------	---------

**17. To consider renewal of Parish Council subscription to the Campaign to Protect Rural England – cost £29**

**Resolution (47/11): That the Parish Council renew annual subscription to CPRE. Proposed by Cllr Wess, seconded by Cllr Mrs Butts, all in favour.**

The following account was ratified:

CPRE	Annual membership subscription	2168	£29.00
------	--------------------------------	------	--------

**18. To consider the purchase of a policy of insurance that covers the Parish Council for legal costs, should action later be required, against contractors - Cllr Mrs Raju**

Item deferred in Cllr Mrs Raju's absence.

**19. To determine action, if any, regarding the cracks visible on canal bridge 38 – Cllr Arnold**

Cllr Arnold explained that the corner of this bridge on the A5209, is partially demolished as a car hit it over eighteen months ago and the slab is now falling into the gap beneath. The Clerk was told to write to Lancashire County Council to ask that this area be tidied up and the bridge repaired because it is a most unsightly approach to the village and it may be dangerous.

**20. To discuss traffic problems at the Stocks Junction of Alder Lane and Mill Lane – Cllr Mrs Wess**

Complaints about drivers travelling too fast along Alder Lane, and at this junction in particular, continue. The Clerk was asked to write to Lancashire County Council to ask if traffic calming measures, such as road markings and appropriate signage, can be considered.

It was noted that the Three Tier Forum (successor to the Lancashire Locals meetings) may have some discretion to allocate funding for highways in the future.

The speed camera on Parbold Hill was discussed and the Chairman asked that this issue be raised again on a future agenda.

**21. To discuss problem of geese on Parbold canal – Cllr Mrs Wess**

Cllr Mrs Wess explained that these geese were causing a nuisance and were threatening children in particular. It was believed that the geese had been domestic but had been dumped on the canal after becoming aggressive. Cllr Mrs Middleton reported that Parbold Wildlife Group had requested police assistance with the geese and the police Wildlife Officer had visited, confirming that he would remove the geese if he had a placement for them. Local wildfowl trust Marton Mere could not take the geese and an appeal for an appropriate home was now being made.

**22. To consider application for funding for Caring for Carers**

**Resolution (48/11): That £50 be donated by way of Section 137 grant to Crossroads, Caring for Carers. Proposed by Cllr Wess, seconded by Cllr Mrs Butts, five in favour, one against.**

**The following account was ratified:**

Crossroads, Caring for Carers	Section 137 donation	2169	£50.00
-------------------------------	----------------------	------	--------

**23. To consider an appeal for funding from ARROW (Action for Recycling and Reduction of Waste) Whitemoss Appeal**

The ARROW representative, Del Ellis, sent apologies as unable to attend this meeting and asked if the item could be deferred until November so that he could address the meeting. The item was discussed and it was considered preferable to wait until ARROW could send a representative to answer Councillors questions about the project.

**24. To determine representation at forthcoming meetings**

Cllr Mrs Raju, Cllr Mrs Wess & Cllr Bailey will attend the LALC Conference on the 19<sup>th</sup> October 2011

The following account was ratified:

LALC	Conference fee	2170	£105.00
------	----------------	------	---------

Cllr Bailey will attend the LCC Annual Parish meeting.

LALC AGM – Cllr Mrs Raju, Cllr Mrs Wess, & Cllr Bailey will attend.

All Councillors were reminded that the LALC Area Committee Meeting will be held on Thursday 13<sup>th</sup> October 2011 at 7.30 pm at Ormskirk Council Offices

**25. Councillors' agenda items for future meetings**

Cllr Mrs Butts –Greenfield Road tarmac is breaking up already, crazing,  
Cllr Mrs Wess – update on the geese and traffic at the junction at The Stocks Tavern.

There being no further business the Chairman closed the meeting at 10 pm.

\_\_\_\_\_

Vice- Chairman – Cllr B Arnold

\_\_\_\_\_

Clerk - Mrs E-A Broad

\_\_\_\_\_

Date