

Parbold Parish Council

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ANNUAL PARISH COUNCIL MEETING

Minutes of the meeting of the Parish Council held at 7.30pm on Friday 6th May 2022 in Parbold Village Hall, The Green, WN8 7DL

Present: Cllr Arnold (Chairman), Cllr Bithell (Vice Chairman), Cllr Butts, Cllr Blake, Cllr Stopford, Cllr Carruthers, Cllr Long.

2 members of the public in attendance.

1. To elect Chairman and receive declaration of acceptance of office

Cllr Arnold was re-elected as Chairman and made his declaration of acceptance of office.

2. To elect Vice Chairman and receive declaration of acceptance of office

Cllr Bithell was re-elected as Vice Chairman and made his declaration of acceptance of office.

3. To record apologies for absence

Apologies were accepted from Cllr Gill and Cllr Holland.

4. To receive declarations of interest, including updating Register of Financial Interest Forms

There are no amendments to the Register of financial Interest.

5. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

- Concern was raised regarding staff from Parbold Surgery regularly parking in the nearest parking bays in the Village Hall car park to the Surgery. This means that patients and visitors to the Surgery with less mobility have to park in bays further away once the few disabled bays are filled. It was requested that staff park further around the corner of the Village Hall car park whilst at work in consideration for their less mobile patients and visitors to the Village Hall itself.
- The Council received an update from a representative of the PCA regarding plans for the Queen's Platinum Jubilee Afternoon Tea, to be held on Sunday May 5th at the Village Hall. Applications for tickets has now closed and preparations are underway. The Parish Council is pleased to support this event as it is a free non-profit making endeavour for the people of Parbold.

6. To sign as a correct record the minutes of the meeting held 1st April 2022

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

7. To decide frequency of Meetings and determine the four Statutory Meetings and amend Standing Orders, if necessary, accordingly

The confirmed dates for the Parish Council meetings for the next 12 months are:

Friday 3rd June 2022

Friday 1st July 2022

No meeting in August

Friday 2nd September 2022 statutory meeting 1

Friday 7th October 2022

Friday 4th November 2022 statutory meeting 2

Friday 2nd December 2022

Friday 6th January 2023

Friday 3rd February 2023

Friday 3rd March 2023 statutory meeting 3

Friday 4th April 2023

Friday 5th May 2023 statutory meeting 4

8. To confirm membership of committees, sub-committees and representation on outside bodies

It was resolved that the below Committees would be staffed as follows:

Finance Committee – Cllr Arnold, Cllr Bithell, Cllr Butts, Cllr Carruthers, Cllr Gill

Planning Committee – Cllr Arnold, Cllr Holland, Cllr Gill, Cllr Long

Liaison with PCA Subcommittee to the Amenities Committee

Composition – any 4 members of Cllr Arnold, Cllr Butts, Cllr Bithell, Cllr Schaffel, Cllr Stopford

PCA Observer – Cllr Butts

Peter Lathom Charity & Richard Durning Trust Board – Cllr Blake,

Peter Lathom Charity - Cllr Carruthers

9. To confirm accuracy of Asset Register

The Asset Register was reviewed and it was suggested to remove any asset no longer in place and to uplift to reflect the purchase and upgrading of benches. A draft copy will be circulated to the Council for consideration before next month's meeting.

10. To confirm Standing Orders and Financial Regulations, amending where necessary

The current Standing Orders and Financial Regulations were reviewed. There were references to the suspension of in person meetings under the Coronavirus Act which is now rescinded, and new banking practices need to be included. Draft documents will be circulated to the Council for consideration before next month's meeting.

11.To ratify accounts and authorise payment of accounts presented

040422	SLCC course – B Joule	3078	£132.00
060422	Fox Timber – PWG	BACS	£ 63.96
070422	Laurence Davis bench installation	3079	£450.00
090422	ICO renewal	d/d	£ 40.00
190422	O2	d/d	£ 23.60
200422	RBS bank charges	d/d	tbc
280422	B Joule salary	d/d	£722.45
280422	B Joule – Clerk’s expenses	BACS	£ 33.19

The accounts were ratified and authorised for payment. The closing statement for the RBS current account has not yet arrived so charges cannot be confirmed at this stage.

12.To receive Internal Audit report, and complete Audit papers for External Audit, including Annual Governance Statement 2022/23

This item is deferred to the next meeting due to a Covid diagnosis preventing a meeting with the Internal Auditor.

13. Alder Lane update

- At present there are arrangements in place for the Alder Lane pitches to be used by Shevington Sharks, Appley Bridge FC and Upholland FC. There have been new requests to use the pitches from local teams and the Council resolved to accommodate these requests where possible.
- The Council received an update via email from the organisers of Parbold Village Show, outlining the plans and preparation needed.

14.To note Planning and Planning Applications

Application Number: 2022/0297/FUL

Proposal: Variation of conditions no 2 and 3 imposed on planning permission 2015/0441/COU relating to approved drawings/parking provision. (Resubmission of refused application 2021/0962/FUL)

Location: 8 Station Road, Parbold, Wigan, Lancashire, WN8 7NU

The Parish Council object to this application and support the comments of the WLBC Conservation Officer. This wall is sited within the Mill Lane conservation area and the Council agreed that the traditional features and historic character should be preserved wherever possible.

Application Number: 2022/0081/ADV

Proposal: Display of signage: 3no. illuminated logo signs, 1no. store name fascia sign, 7no. wall/fence mounted information signs, 5no. post mounted information signs, 3no. banner sign and 1 no. illuminated totem sign

Location: Railway Hotel, 1 Station Road, Parbold Grid Ref: SD 349079 41071

The Parish Council continues to object to this proposal with regard to illuminated signs facing residential properties and the height and style of the illuminated totem sign.

15. Update on Councillor raised issues

- The manhole between Christ Church car park and Parbold Hill pavement has clean water spilling out from it. This has been reported online and County Councillor Rob Bailey will be asked to intervene if it is not attended to shortly.
- Borough Councillor May Blake has been approached by residents asking for a street light to be installed on the pathway between The Common and Fairhurst Drive opposite the shop parade. The ground is uneven and difficult to negotiate after dark. There are no clear indications as to whom this land belongs. C.Cllr Rob Bailey had suggested that it may belong to the Dentist Surgery next to the path. It was confirmed at the meeting that both the County and Borough Councils both state that the path is not their responsibility. It was agreed that the Parish Council will pursue the residents' request.

- The issue of dog fouling around the village was again raised and it was resolved to include a reminder in the next newsletter.

16. Councillors' agenda items for future meetings

- Enquiries have been made to the Council regarding the ownership of some green areas within estates in Parbold. Whilst enquiries are ongoing it is worth noting that it is in everybody's best interest to keep these spaces as neat and clean as possible, particularly as the Best Kept Village judging will commence soon.
- A suggestion has been made to celebrate the Queen's Platinum Jubilee by creating another commemorative stone for the Jubilee Gardens. Research into this will be undertaken before the next meeting.
- The Parish Council was made aware of Jubilee events being organised by local businesses and organisations and whilst being unable to provide financial support to all concerned the Council is pleased to see such community involvement.
- The Council's insurance policy is due for renewal and enquiries will be made as to whether the quoted premium is index linked or whether a full reinstatement valuation is required.
- It was stated that the area directly in front of the bench in the Village Hall play area becomes muddy in inclement weather and a suggestion was made to improve the surface.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (contracts for services, legal settlements and terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda

There being no other business the Chairman closed the meeting at 2110hrs.

Cllr Brian Arnold
Chairman

6th May 2022