

Minutes of the meeting of Parbold Parish Council at 7.30 pm on Friday 1st March 2013 at Parbold Women's Institute Hall.

Present: Cllr Arnold (Vice Chairman), Cllr Blake, Cllr Bithell, Cllr Butts, Cllr Holland, Cllr Murrin-Bailey.

There were present four members of the public.

1. To record apologies for absence

Apologies received from Cllr Bailey, Cllr Wess and Cllr Broten.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 1st February 2013

The minutes were accepted as a correct record of the meeting and duly signed.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Matthew Shaw, personal trainer, introduced himself to the parish council and his proposal to use Alder Lane Playing fields for his boot-camp style fitness pursuits. He confirmed that public liability insurance for up to £ 5 million was in place; he can work around members of the public without threat to health and safety, and equipment was limited to power bags at the moment. His proposal is at an early stage but securing locations is the next stage. His background is as a personal trainer at Deepdale Stadium and ex-Royal Navy.

5. Update on Lancaster Lane Parking Issues & Flooding around Parbold Douglas School

The Clerk was asked to remove this as a standing item as the matter is primarily for LCC Highways Authority and School.

6. To determine response to car parking problems on The Common car park

Cllr Bithell arrived at 7.45 pm.

The Clerk was asked to obtain legal advice from WLBC Solicitor Gill Rowe and LCC Ticket Office to research what authority is needed to ticket and create revenue. Also to liaise with PCSO Dave Benson.

Parking passes will be issued to the shops for their staff, so that their cars can be identified and permitted to park all day.

A notice will then be posted to read: "Short-term parking only (Maximum three hours)" in a blue and white road sign style.

The car park will be monitored, recording car number plates to see which vehicles are being left all day. A polite notice will be posted on vehicles left long-term.

Ultimately a £60 fine will be considered.

It was suggested that a Polite Notice for commuters, be put at the Railway Station.

Cllr Holland left the meeting at 8.45pm

Cllr Blake explained that the Delicatessen staff told her that during the bad weather a refuse collector slipped on the alleyway at the back of the shops. The shops therefore requested that the alleyway be brushed regularly. The Clerk produced a recent photograph of the alleyway. It was clear of any debris but the flooring was rough ground and not paved. The Clerk was asked to request David Secrett brush the alleyway when litterpicking the car park.

7. To consider proposal that the Parish Council provide a village Christmas Tree

It was agreed that the Parish Council obtain a Christmas Tree for display outside the Parbold WI. A budget of up to £250 was agreed. The Parish Council would arrange delivery of a tree, but not installation or lighting.

It was noted that the email from the WI requested consideration of returning the "Carols Around the Tree" to this location. However, the Parish Council do not organise this event.

The Chairman closed the meeting to allow a member of the public to speak. Mrs Sanders told the meeting all arrangements were in place for the carols to be held at the Village Hall. The Chairman re-opened the meeting.

The Clerk was instructed to request of Mrs B Haymen, whether the group might consider singing around the tree at the WI, if the road could be closed on the evening concerned to mitigate any health and safety concerns.

8. To identify pothole problems, determine liability and request repair

Pothole problems were noted as follows:

Brandreth Drive - needs major works, pavement and carriageway equally damaged.

Greenfield Avenue - getting worse, two more appeared over the last two weeks.

Station Road/The Common, near Railway Crossing.

The areas have been reported to Lancashire County Council Highways and will be prioritised and actioned when possible.

9. Village Hall:

- **Set date for liaison meeting**

An agenda was distributed to members of the liaison committee for the meeting which would be held on Wednesday 6th March 2013

- **Village Hall Boiler**

Item deferred until after the liaison meeting.

- **Opportunity to raise any other issues regarding the village hall**

It was noted that long term car parking at the village hall had also increased, leaving visitors to the hall in the afternoons nowhere to park.

10. Alder Lane:

- **Update on installation of a Jubilee Hedge at Bramble Way Car park**

Cllr Arnold confirmed that he was meeting the contractor on Thursday, 7th March 2013 to complete the fencing and gate work.

- **Update on car park resurfacing and plan for completion in current financial year**

It was noted that Carr Faulkner Engineers were concluding their work and the tenders will be ready by next meeting.

- **Update on planning application to move storage containers**

The application had been submitted.

- **Consider the size and dimensions of the football pitch and whether any remedial action is required**

Cllr Arnold had contacted the Football Association and was arranging a visit from an official to obtain independent advice on pitch care and whether the pitch requires an alteration in marking.

- **Eradication of moles**

It was resolved to contract pest control to eradicate the moles on the playing fields and a budget of up to £300 set aside for this.

- **Consider enquiry regarding military style boot camps**

It was resolved to agree use for Wednesday nights, 7 - 8pm at a rate of £10 per session, with a review after three months. The Parish Council must see written proof of public liability insurance cover of £5mil. The first session will be free of charge to help get the project of the ground.

11. To consider a request for funding from Parbold & District Garden Society

It was resolved to donate £100 to Parbold & District Garden Society to assist with their purchase of computer equipment. The donation made under Section 137 Local Government Act.

12. To ratify accounts and authorise payment of accounts presented

280213	E A Broad	Salary	s.o.	£704.59
010313	David Secrett	Cleaning & Gardening services	s.o.	£128.00

This cheque withdrawn

010213	Survey Operations	Survey of Bramble Way Carpark	2290	£1,200.00*
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and replaced by

230213	Survey Operations	Survey of Bramble Way Carpark	2294	£1,170.00*
010313	PCA	Newsletter insert	2294	£15.00
010313	E A Broad	Reimbursement for payment made to Inland Revenue (final amount for tax & NI for financial year 2013)	2296	£77.53
010313	LALC	Annual subscription fee	2297	£383.57
010313	Parbold WI	Room hire - 1st March 2013	2298	£22.00
010313	Parbold Garden Society	Section 137 grant	2299	£100.00

*contains VAT

WLBC have deposited £500 in the parish council account in respect of the Capital Grant project for Jubilee benches.

Balance of accounts for information:

Current: £95.34
Reserve: £120,322.70

The accounts were ratified and authorised for payment.

13. To note Planning and Planning Applications

Location: Stonehurst Brandreth Park Parbold Wigan Lancashire WN8 7AG

Ref. No: 2013/0159/CON

- Approval of details reserved by condition No.s 3 and 4 of planning permission 2012/1033/FUL relating to matching materials and method statement for the protection of trees.

and Ref. No: 2013/0115/NMA

- Non-material amendment to planning permission 2012/1033/FUL - Increase width of rear single storey extension from 1.5m to 2m.

The Planning Applications were noted.

14. Update on progress of Public Examination of Local Plan

The Clerk gave a brief update reporting that Planning Inspector Roger Clews was currently reviewing the draft plan to ensure that it is sound and legally compliant. The Local Plan describes proposed land use in West Lancashire for the next fifteen years. Each day of the public examination looks in detail at a section of the Plan, giving the Inspector the chance to ask further questions of those who commented at earlier stages. His report will then be returned to WLBC.

15. Consider response for WLBC Sustainable Energy Consultation

Councillors were given the website address for the consultation and encouraged to make individual comment if they wished.

16. To determine representation at forthcoming meetings

No forthcoming meetings.

17. To confirm appointment of Internal Auditor of accounts

It was resolved to ask Ian Cropper, Hesketh-with-Beconsall Parish Clerk, to complete the internal audit of accounts.

18. Councillors' agenda items for future meetings

Cllr Butts reported the sad news that former Parish Lengthsman, Dick Hunter, of Bradshaw Lane, had recently died. The Council agreed that the Clerk send condolences to his widow, Sylvia.

There being no further business the Chairman closed the meeting at 9.25pm.

Chairman - Cllr R Bailey

Clerk - Mrs E A Broad

5th April 2013