

## ***Parbold Parish Council***

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### **Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 1st November 2013 at Parbold Women's Institute Hall.**

The meeting was preceded by a two-minute silence in Remembrance.

Present: Cllr Arnold (Chairman), Cllr Murrin-Bailey (Vice Chairman), Cllr Bailey, Cllr Blake, Cllr Butts, Cllr Holland, Cllr Wess.

Newly elected Borough Councillor, David Whittington was introduced to the meeting and it was noted that he is also a Parish Councillor in a neighbouring Parish.

#### **1. Co-option of new Member to fill Casual Vacancy**

It was agreed to co-opt Anthony Schaffel to fill the casual vacancy.

#### **2. To record apologies for absence**

Apologies were accepted from Cllr Bithell, Cllr Schaffel & Cllr Stewart.

#### **3. To receive declarations of interest**

None declared.

#### **4. To sign as a correct record the minutes of the meeting held 4th October 2013**

The minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

#### **5. Public Participation:**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

Cllr Holland spoke as a member of the public requesting that the Parish Council consider providing dog-tie hooks or rings on the inside section of the planters outside McColls on The Common. If dog owners can be encouraged to tie dogs here, they can be kept away from the entrance to the stops and anyone, particularly, children who do not wish to walk close to dogs. The matter will be considered on a future agenda.

It was noted that the Railway House is in a poor state of repair.

## **6. Update on odour emanating from Wigan Waste Water Centre, Hoscar**

The Parish Council is disappointed by the response from WLBC Environmental Health and the Clerk was requested to respond that they are not satisfied and request more Borough Council involvement.

The plan to restart the residents liaison group, later on this year, was welcomed.

The Clerk was also asked to make contact with the Environment Agency to request whether they are in a position to advise or help.

It was considered that United Utilities would probably require an Environmental Permit for the operating procedures at Hoscar. The Clerk was instructed to obtain a copy of the Environmental Permit to check the conditions on the permit, as the smell may indicate that the company is in breach of conditions.

## **7. Village Hall:**

- **Reminder of PCA Liaison meeting arranged for 13th November 2013**

The meeting heard that a water leak had been reported that morning. The ceiling in the corridor, behind the first fire door is dripping. Mainlink Maintenance had been requested to attend to advise and were due to visit at the weekend.

Cllr Bailey had looked at the window frames and it was agreed that some need attention; some need repair and all of those on the sunny side of the village hall (the play area side) need repainting. The last time the windows were done, they were painted instead of staining, so it would now require considerable work now to return to the base wood, leaving the only cost-effective option to repaint. It was ill-advised to do this until the spring to ensure the wood is dry.

Cllr Arnold had looked at the fire doors and would oil them again. He will consult a joiner about replacing the hinges.

## **8. Alder Lane:**

- **To distribute minutes of the meeting with PCA Trustees on Monday 7th October 2013 noting the conclusion that PCA Trustees do not wish to take over management of Alder Lane Playing Fields**

The minutes were distributed and the meeting noted that the PCA Trustees do not wish to take over management of Alder Lane Playing Fields.

- **To distribute minutes of the Tree Wardens and Wildlife Group meeting on 9th October 2013 and ratify payment for weed wiping at Chapel Meadow**

The minutes were distributed and it was resolved to pay for the weed wiping at a cost of £120 plus VAT. The Jubilee hedge tree pack from the Woodland Trust had now been planted at the Bramble Way/Alder Lane site.

- **To consider installing a gate at Bramble Way car park**

Following extensive discussion, it resolved to have no gate across the car park at Bramble Way.

- **To consider village survey to gather evidence of need for development at Alder Lane**

The survey drafted by Cllr Wess was distributed and discussed.

It was agreed that Cllr Bailey amend the questionnaire, and the Clerk amend the accompanying flyer and it will be distributed to Councillors by email for consideration so that it can be issued to residents as soon as possible.

- **Review of Football Pitch Resurfacing bid to Sport England**

The application to Protecting Playing Fields for pitch upgrade was unsuccessful in obtaining supported funding and a full report was obtained. The report confirmed that before any funding application would be considered the following was required:

- 1) more, recent up-to-date evidence of need for Alder Lane development
- 2) a pitch condition report, and
- 3) a Child Protection Policy

The Clerk was asked to prepare a draft Child Protection Policy for the Council's consideration.

Cllr Arnold agreed to consult the FA about the current condition of the pitch.

The problem of dog faeces on both pitches was again raised with the request that a future agenda include an item to prohibit dogs from the playing area.

The expression of interest in creating moorings alongside the Bramble Way Car Park had now been considered by the Canal & River Trust with the following response:

Canal & River Trust has a presumption against the creation of new on-line moorings (i.e. moorings along the canal side) which is articulated in our on line mooring reduction policy (OLMR). This is in support of the creation of new off-line marinas to alleviate congestion on our waterways. Unfortunately, this would be the case for your expression of interest as the proposal is for new on-line moorings.

## **9. To finalise arrangements for Remembrance Sunday and consider donation to Royal British Legion Poppy Appeal**

It was agreed to issue a cheque payment of £100 to cover the cost of supply of two wreaths and a donation to the Poppy Appeal. Cllr May Blake will present the wreath at Our Lady &

All Saints Church and Cllr Charles Bithell will present the wreath at Christ Church Douglas in Parbold.

#### 10. To ratify accounts and authorise payment of accounts presented

301013	David Secrett	Cleaning and gardening services	s.o.	£128.00
301013	E A Broad	Salary (October 2013)	s.o.	£718.46
011113	Brian Arnold	Re-imburse for cabling material	2368	£163.40*
011113	Parbold WI	Room hire	2369	£22.00
011113	Parbold Garden Society	to replace cheque 2299	2370	£100.00
011113	T & VP Wade & Sons	Chapel Meadow Weed Wiping	2371	£144.00*
011113	SLCC	Annual subscription (divided 3ways)	2372	£80.00
011113	Tom Owen	The Common pothole repairs	2373	£4,356.00*
011113	Tom Owen	Bramble Way additional work	2374	£420.00*
011113	Royal British Legion	Poppy Appeal donation + wreaths	2375	£100.00

\*contains VAT

Following resolution of this Council in March 2013, a cheque for £100, representing a Section 137 (Local Government Act) grant was issued to Parbold Garden Society. When the cheque was presented at Burscough RBS, staff there credited the £100 into the Parish Council account on 11th March 2013. The cheque has the stamps on the back showing that in fact the bank credited the money to the account it was coming from, in error. Then, on the 13th March 2013 the bank statement shows the debit of £100 but it never reached Parbold Garden Club account. This is a bank error and confirmation of it in writing has been requested, though not received.

The result is that the Garden Society have never received that £100 grant intended for them, so it was resolved to issue a new cheque tonight.

A bank reconciliation was provided to Councillors showing bank account balances as at 31st October 2013:

Current Account	£1.16	Reserve Account:	£89,017.78	<b>Total: £89,018.94</b>
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The accounts were ratified and authorised for payment.

#### 11. To set a date for a Finance Meeting to consider budget for 2014/15

The Finance Committee will meet to discuss the budget for next financial year on Wednesday 27th November 2013 at 7.30pm at Parbold Village Hall.

## **12. To note Planning and Planning Applications**

2013/1067/FUL Parbold Douglas C Of E Primary School Lancaster Lane Parbold Wigan Lancashire WN8 7HS  
Single storey pitched roof classroom and store rear extension.

Parish Council Response: No objection in principal to this proposal but the Parish Council has great concern about parking problems on Lancaster Lane and Tan House Lane, particularly around school drop-off and collection times. The building as it is has only a limited amount of parking on site causing untold problems for the surrounds.

## **13. To consider Councillor-raised issues:**

- **Parked vehicles blocking pavements throughout the village**

The meeting noted that parking on pavements throughout the village was becoming an increasing problem, particularly where building renovations were in progress. It was suggested that a parking code of conduct could be drawn up and distributed to properties where the problem was manifest. However, it was understood that such projects were temporary in nature and van drivers or workmen generally had to park wherever they could, close to their site of work for security of their equipment and transportation of heavy items. It was decided to include this issue in the PCA newsletter to request that all drivers park more carefully so as not to cause pedestrians to go into the road or criss-cross roads to navigate a clear route. It was agreed that parking outside the Parbold Tandoori was a long-standing problem, again causing people to walk in the road. Enquiries had been made with the police regarding this site but police were unable, at this busy time of year, to investigate yet.

The Clerk was asked to contact WLBC ticket officer for advice on whether this parking is permitted or creating an obstruction that can be prosecuted.

- **Speeding vehicles**

Twenty is Plenty banners have been placed at the entrance to Broadmead and on The Common outside the Library to try and remind drivers on these roads. One hundred wheelie bin stickers were obtained from LCC and will be distributed on the Broadmead Estate.

The meeting discussed SPIDs and were surprised at the cost of maintenance and initial purchase paid by Newburgh Parish Council. It was noted that LCC would have to approve any Parish bought equipment so consultation with them will continue. Whilst maintenance costs will have to be factored in, there may be volunteers willing to undertake training to learn how to relocate equipment and install batteries etc.

## **14. To determine representation at forthcoming meetings**

- **9th November 2013 - LCC Parish & Town Councils Meeting & LALC AGM**
- **20th November 2013 WLBC Standards Regime & Code of Conduct training**

The above meetings were noted.

**15. Councillors' agenda items for future meetings**

Cllr Wess - Dog waste in dark nights, consider requesting that WLBC/LCC wait until all the tree leaves are down before clearing the gullies.

Cllr Bailey - TV and radio reception are degraded recently.

Cllr Murrin-Bailey - Television reports suggest that November will be besieged in arctic conditions so have LCC filled the yellow grit bins, and has the problem of the icy pavement on Tan House Lane been resolved?

Cllr Butts - The railway station ticket officer said the signals will be mechanised shortly and the cabin will no longer be needed so may be removed. The Clerk was asked to contact Ian Bond to confirm the status of the building. This may be a situation where the Parish might consider listing this as a community asset.

Cllr Blake - The manager of the Parbold Delicatessen told Cllr Blake that one of the refuse collectors fell on the alleyway at the rear of the shops, land owned by the Parish Council. He considered the land not fit to walk on and declared that they would not empty the bins unless it is made safe. The matter to be listed on the next agenda.

There being no further business, the Chairman closed the meeting at 9.45pm.

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*Chairman - Brian Arnold*

*6th December 2013*