

Parbold Parish Council

*Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA
1 Pinewood, Skelmersdale, Lancashire, WN8 6UZ
Tel: 01695 557678 Mob: 07973 340254
e-mail: parboldpc.clerk@yahoo.com*

MINUTES

Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 10th January 2014 at Parbold Village Hall.

Present: Cllr Arnold (Chairman), Cllr Bailey, Cllr Blake, Cllr Bithell, Cllr Butts, Cllr Schaffel, Cllr Stewart, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Holland and Cllr Murrin-Bailey.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 6th December 2013

The minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

No issues raised.

5. Village Hall:

- **To discuss problem of leaking roof**

It was now hoped that the leak had stopped but the roof construction was such that it was not entirely straight-forward. Water ingress is not immediately apparent but soaks through felting and insulation, eventually emerging within the hall, often in an entirely different location. Mainlink Maintenance had last attended on Tuesday 7th January 2014. Internal decoration work had not yet commenced.

It was agreed to ask Steve Bates of Fulwood Roofing to take a look at the roof on an informal basis, with the possible view to obtaining costs of re-roofing the central panel to prevent further leaks.

- **To discuss village hall funding via CVS Local Fund**

The information was passed to the PCA for their information.

The Chairman confirmed that Ambirad had attended the village hall following emergency report that the heating system was not working. The contractor found that the system had been switched off in the roof space.

6. Alder Lane:

- **Update on Village Survey on Alder Lane Playing Field facilities**

The leaflet requires the addition of photograph and the survey is being amended. Cllr Bailey will arrange printing when the amendments have been agreed.

- **Follow up on proposal to impose Dog Order at the Playing Fields and confirmation of exact terms the Parish Council want on the order**

The Clerk was instructed to pursue a Dog Order ensuring any dogs be kept on leads. The wording of WLBC dog orders will be distributed to Councillors. Posters will continue to be displayed at the playing fields. The local vet will be asked to write an article for the PCA newsletter to alert people to the dangers of dog fouling in areas where children play.

- **Follow up on progress of notice board and sign project**

The Clerk was instructed to ask Ann Veevers at WLBC if planning permission was required for this and to order the boards from Harry Stebbing.

7. The Common:

- **To receive insurance company's response to the proposal to install dog hooks on the planters at The Common and determine next action**

Following confirmation from the Insurance Company that dogs remain the owner's responsibility it was agreed to install dog hooks/rings on the planters.

- **Follow up regarding the floor surface in the alleyway behind the shops**

Item deferred until next meeting.

8. To receive play area inspection reports

The inspection reports were available at the meeting with précis given to councillors in their briefing notes. Concern was expressed that the same contractor completes the inspections and performs the repairs, however, ROSPA also inspect conduct an annual inspection. The Clerk confirmed that non-qualified person can undertake a visual inspection of equipment but there were no volunteers offering to conduct this on a regular basis. Full, maintenance

checks would still be required. The Clerk also advised that anyone checking the play area equipment ought to be CRB checked.

9. To receive bank reconciliation

The bank reconciliation was circulated to Councillors.

As at 31st December 2013

Current Account: £45.86 and Reserve Account: £81,129.03 Total: **£81,174.89**

Balance as at 31st March 2013: £115,636.90

Income to date: £59,222.13

Expenditure to date: £94,038.23

deduct un-presented cheques: £543.38

Cheques presented from last year £242.72

BALANCE: £81,174.89

10. To ratify accounts and authorise payment of accounts presented

301213	David Secrett	Cleaning and gardening services	s.o.	£128.00
301213	E A Broad	Salary (December 2013)	s.o.	£718.46
100114	Rawsthornes	Grass cutting	2385	£254.00
100114	E A Broad	Key cutting VH door + 90p postage	2386	£12.20
100114	Yates Playgrounds	Play area inspections	2387	£139.20*
100114	Paul Scott	Repairs to VH notice board	2388	£154.98
100114	PCA	Room hire 100114 (£17 per hour)	2389	£ 34.00
100114	B Arnold	Further security bars on VH door	2390	£ 6.90

*includes VAT

The accounts were ratified and authorised for payment.

11. To consider what action to take over vehicle parking on double yellow lines, particularly on Mill Lane

The Clerk was instructed to ask police and LCC Highways to look at this problem as the cars parked on the double yellow lines are creating a dangerous hazard. The problem was exacerbated in the evenings when the public house was open and residents home from

working because there is inadequate parking provision on this road and the curve of the road makes manoeuvres around parked vehicles hazardous.

12. To consider using the wooden building in the grounds of Parbold Douglas School as a venue for future meetings

Parbold Douglas Head Teacher has offered, as a gesture of good will and free-of-charge, the Parbold Douglas Conference room for parish council meetings. Concern was raised that it is out of the centre of the village, and may be off putting to members of the public. It was resolved, by majority of 6 to 2, that a trial period of months April - July 2014, with the Annual Parish Meeting and AGM in May will be held in the WI Hall as it is more central in the village for members of the public to attend.

13. To consider purchase of an artificial Christmas tree

It was decided against purchasing an artificial tree. The meeting noted that it was unnecessary to purchase a tree for Christmas 2014 as Steve Morgan was able to provide one from his garden.

14. To consider proposal that subcommittee and working party meetings be held in private to remove meeting room costs

Item discontinued following the decision at Item 12.

15. To note Planning and Planning Applications

Application Number 2013/1297/FUL 10 Lathom Avenue, first floor rear extension formed on footprint of ground floor extension.

Parbold Parish Council has no objection to this application.

The LCC Transport Plan and LCC Master Plan were discussed briefly and it was noted that LCC Flood Management Plan had arrived on the day of the meeting and been distributed by email only due to the large size of the document.

16. Councillors' agenda items for future meetings

Cllr Blake Reported meeting a Brandreth Delph resident, pruning back their trees, and noted that the opposite side of the road required clearing. She contacted WLBC Street Scene who agreed to ask the land owner to clear their side of the path.

Cllr Bithell: Following the recent armed robbery at McColls and the revelation that the cctv had not been working at the time, could the Parish Council consider purchasing a mobile cctv for use where we decide.

Cllr Bailey: To discuss food hygiene in premises in Parbold.

Cllr Wess: Requests more "20 mph is plenty" bin signs and enquire whether resident liaison meetings with recommence at Hoscar Sewage Works (Wigan Waste Water treatment Centre).

The Clerk was asked to invite Police Sgt Beverley Lodge to come along to a future meeting, though Friday evenings can be busy for police.

There being no further business the Chairman closed the meeting at 9.20 pm.

Chairman - Brian Arnold

7th February 2014