

Parbold Parish Council

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Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 6th June 2014 in the Community Room at Parbold Douglas School, Lancaster Lane, Parbold, WN8 7HS

Present: Cllr Bithell (Vice-Chairman), Cllr Blake, Cllr Bailey, Cllr Butts, Cllr Murrin-Bailey, Cllr Holland, Cllr Shaffell, Cllr Stewart, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Arnold and Cllr Murrin-Bailey.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 2nd May 2014

The Minutes were accepted as a true record of the meeting and duly signed.

4. To hear comment from police if available

The Meeting noted the difficulty in taking police from operational duties on a Friday evening.

It was noted the Sgt Craig Appleton offered to meet with Councillors giving four possible times, however, three were during the daytime, excluding working Councillors and all dates were before the Chairman returns from annual leave. Chairman Brian Arnold had met Sgt Appleton to discuss the crime statistics in May and had not yet had the opportunity to report back to the Parish Council. It was resolved therefore not to meet with Sgt Appleton until after the Chairman's return.

The meeting heard that cars are still speeding on The Common.

5. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

No issues raised.

6. To set details for exploratory liaison meeting regarding Hoscarr Sewage Works

It was agreed that a meeting be arranged either week beginning 7th July or 14th July 2014.

Cllr Holland reported back the research she had undertaken concerning the environmental permit.

Some Councillors believed the Hoscar smell was evident two evenings earlier; whilst others believed that smell emanated from farming methods.

As regards the draft agenda, the Clerk was instructed to pose the questions drafted to the organisations involved and request written response prior to the meeting if possible. Councillors were asked to inform the Clerk without delay, if they had any further questions to pose.

7. To consider application for funding towards the Parbold Village Festival

It was resolved to issue a Section 137 grant of £250 to Parbold Village Festival to assist with costs of staging the event.

8. To formalise arrangements for the World War 1 commemoration event

It was resolved that the WI Hall be used for the venue, tickets will be printed and distributed in order that there is control in numbers attending. Two quotations for refreshments were considered with Pauline Sewell selected as preferred caterer on the £4 per head buffet menu.

Cllr Blake apprised the meeting that Parbold Douglas School have planted poppy seeds into a shape of a cross to form a permanent reminder.

The meeting decided that future events be formally delegated and not permitted uncontrolled growth.

The Clerk was requested to request via the newsletter that parents to children involved in the event do not attend the hall on the day because a repeat of their performance will take place on the 17th July 2014 in Parbold Library.

9. Alder Lane:

- **Update on Village Survey on Alder Lane Playing Field facilities**

No progress, due to students examinations.

- **To confirm date to meet with Parbold Wildlife Group - 9th July 2014**

The meeting date of 9th July 2014 at 7.30pm at Parbold Village Hall was agreed.

- **Update on pitches**

The meeting noted that Cllr Arnold had met with Andrew Church, Parbold Resident and Director of Lancashire Turf Supplies who was awaiting better weather conditions to spray the

fields with selective weed control. He will liaise with Barry Rawsthorne, grass cutting contractor.

10. Village Hall:

- **Receive notes from the PCA Liaison Meeting 21st May 2014**

The meeting notes were distributed and it was agreed that resulting specific requests be considered in detail at the next parish council meeting.

Cllr Butts requested however that her reaction be documented as she had been unable to attend the Liaison meeting due to illness and felt aggrieved by the discussions made in her absence.

- **To consider replacing the matting inside the door of the Village Hall**

It was resolved that the internal carpeting of the hall is not considered fixture or fitting within the terms of the licence agreement, so replacement is a matter for the PCA to determine.

- **To consider erecting signs to restrict long stay parking at the village hall**

The Clerk was asked to request what wording the PCA would like on these signs and obtain quotations based on that.

11. To ratify accounts and authorise payment of accounts presented

240514	David Secrett	Cleaning and gardening services	s.o.	£128.00
280514	E A Broad	Salary (May 2014)	s.o.	£718.46
280514	R & G Plumbing	Connection of services Bramble Way	2417	£240.00*
280514	Garry Grice	Top soil for car park surrounds	2418	£80.00
280514	Brian Arnold	Key cutting	2419	£30.82
280514	Fields In Trust	Annual subscription	2420	£25.00
280514	Sandra Jones	Internal Audit Fee	2421	£120.00
280514	Paul Scott	Repair to broken window - hall	2422	£47.95
280514	AON Insurance	Parish Council Insurance	2423	£1,742.44
060614	PCA	For parish council notes into newsletter	2424	£150.00
060614	Brian Arnold	Reimburse costs - detailed below	2425	£234.46
060614	Parbold Village Festival	Section 137 Grant	2426	£250.00

060614	Rawsthorne Landscapes	grass cutting	2427	£448.00
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Aon insurance was selected, as renewal with Zurich was far more expensive. Came & Co (Aviva) declined to quote.

The accounts were ratified and authorised for payment.

12. To receive internal auditor's report

The Internal Auditor's report was circulated and it was noted that overall the processes in place show a good standard of internal control, the audit trail was found to be in order and recommendations of last year's audits had been implemented.

However, there was no documentation for monthly standing orders, so the Clerk is to ask RBS for an annual statement of standing orders to be put into the account papers.

On one occasion a cheque had been signed without the amount written on the cheque-book stub. Cheques are signed in meeting, which can be busy so mistakes occur. More care will be taken to prevent repeat of this omission.

The Clerk confirmed that the asset register amount had been restated before sending to the External Auditor.

13. To note progress of Examination in Public of application for Whitemoss Landfill extension an consent to be National Infrastructure Project

The meeting noted that the Rule 8 letter containing questions from the Planning Inspector had now been issued and that public open meetings will be held between 16th and 18th July 2014 at DW Stadium.

14. To note Planning and Planning Applications

The following applications were noted:-

Application Number: 2014/0041/TCA

The Rowans Stoney Lane Parbold Wigan Lancashire WN8 7AF

T1 - Conifer - Crown Reduce up to 50% T2 - Larch - Crown Raise up to 3m T3 - Holly - Shape to size T4 - Maple - Crown Raise 3m

Application Number: 2014/0519/PNH

20 Beech Avenue Parbold Wigan Lancashire WN8 7NS

Application for determination as to whether prior approval of details is required - extension of dwellinghouse Dimension from rear wall of original dwellinghouse - 3.5m Maximum height of extension - 3

Application Number 2014/0334/PNH

6 Lathom Avenue Parbold Wigan Lancashire WN8 7DT

Application for determination as to whether prior approval of details is required - extension of dwellinghouse Dimension from rear wall of original dwellinghouse - 3.27m Maximum height of extension -

Application Number 2014/0444/FUL
15 Tan House Lane Parbold Wigan Lancashire WN8 7HG
Proposed New Access

Response: Parbold Parish Council objects to this proposed new access as the route will require removal of a preserved yew tree and involve a swing across, very close to the neighbouring land. The Parish Council objected to Planning Application 2011/0394/FUL which granted permission to build a property in the garden of 15 Tan House Lane and is consistent in objecting to this proposed new access to it now.

15. Items raised by Councillors:

- **To consider removal of the end bollard on The Common**

It was resolved to retain the bollard as it does deter some parking on the island but to reset it more securely.

- **To consider maintenance of the shrubbery outside The Heys**

Ownership of this piece of land is uncertain as it is expected that it has just been left after the development was built. Councillors were asked to take another look at it before the next meeting and investigations into who is currently responsible for its maintenance will be made.

- **To note response from surgery re: 0845 telephone number**

The response from the Practice Manager was considered. There is a free to use patient access via the internet, which requires registration and the issuing of a PIN number to ensure confidentiality. Also, there is an intention to revert to 01257 numbers under proposals set out by the Clinical Commissioning Group.

The Clerk was asked to request that this be expedited and to respond that the Parish Council is displeased with the current state of affairs.

16. Councillors' agenda items for future meetings

Cllr Bithell - regarding the Green BT cabinets that have been placed on parish council land on The Common and Jubilee Gardens. The Clerk was instructed to complain about the positioning of these boxes and ask that they are relocated elsewhere.

Cllr Wess - memorial bench - reported that a tree on the entrance to Broadmead estate has a split in it. The Clerk was asked to request that WLBC arboriculturalist, David Thornber take a look at it and advise.

Cllr Bailey - reported that he had used steel backing to strengthen the Welcome to Parbold sign prior to it being erected on the Hilldale border. The cost of work will be up to £250, a figure already agreed by the Council.

Cllr Holland - asked that the Parish Council obtain official confirmation from LCC Education Authority and Highways that they are dealing with the issue of automated flashing signs around schools, continuing through school holidays.

Cllr Blake - asked that the issue of dog fouling on Tan House Lane, be included in the PCA newsletter as the local GP had confirmed it is an absolute mess.

Cllr Schaffell - sends apologies for the next meeting on 4th July 2014.

There being no further business the Chairman closed the meeting at 9.10 pm

Chairman - Cllr Brian Arnold

4th July 2014